

Agenda

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Council

Date: **Monday 6 February 2017**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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Council

Membership

Lord Mayor	Councillor Mohammed Altaf-Khan	
Deputy Lord Mayor	Councillor Rae Humberstone	
Sheriff	Councillor Susan Brown	
Members	Councillor Colin Cook	Councillor Sajjad Malik
	Councillor Mohammed Abbasi	Councillor Chewe Munkonge
	Councillor Farida Anwar	Councillor Michele Paule
	Councillor Jamila Begum Azad	Councillor Jennifer Pegg
	Councillor Ruthi Brandt	Councillor Susanna Pressel
	Councillor Nigel Chapman	Councillor Bob Price
	Councillor Mary Clarkson	Councillor Mike Rowley
	Councillor Van Coulter	Councillor Gill Sanders
	Councillor Steven Curran	Councillor Christine Simm
	Councillor Jean Fooks	Councillor Craig Simmons
	Councillor James Fry	Councillor Dee Sinclair
	Councillor Andrew Gant	Councillor Linda Smith
	Councillor Stephen Goddard	Councillor John Tanner
	Councillor Angie Goff	Councillor Richard Tarver
	Councillor Mick Haines	Councillor Sian Taylor
	Councillor Tom Hayes	Councillor David Thomas
	Councillor David Henwood	Councillor Marie Tidball
	Councillor Alex Hollingsworth	Councillor Ed Turner
	Councillor Dan Iley-Williamson	Councillor Louise Upton
	Councillor Pat Kennedy	Councillor Elizabeth Wade
	Councillor Tom Landell Mills	Councillor Ruth Wilkinson
	Councillor Ben Lloyd-Shogbesan	Councillor Dick Wolff
	Councillor Mark Lygo	

The quorum for this meeting is 12 members.

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SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 6 February 2017 at 5.00 pm to transact the business set out below.

Peter Sloman

Proper Officer

AGENDA

	Pages
PART 1 - PUBLIC BUSINESS	
1 APOLOGIES FOR ABSENCE	
2 DECLARATIONS OF INTEREST	
3 MINUTES	17 - 28
Minutes of the ordinary meeting of Council held on 5 December 2016.	
Council is asked to approve the minutes as a correct record.	
4 APPOINTMENT TO COMMITTEES	
No proposed changes of membership have been submitted. Any proposed changes will be circulated with the briefing note.	
5 ANNOUNCEMENTS	
Announcements by:	
(1) The Lord Mayor	
(2) The Sheriff	
(3) The Leader of the Council	
(4) The Chief Executive, Chief Finance Officer, Monitoring Officer	

6 PUBLIC ADDRESSES AND QUESTIONS THAT RELATE TO MATTERS FOR DECISION AT THIS MEETING

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rule 11.11 and 11.12 relating to matters for decision on this agenda.

The request to speak accompanied by the full text of the address or question must be received by the Head of Law and Governance by 5.00 pm on Tuesday 31 January.

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time. Up to five minutes is available for each public address and three minutes for each question.

CITY EXECUTIVE BOARD RECOMMENDATIONS

7 DEVOLUTION UPDATE – COMBINED AUTHORITY AND DIRECTLY ELECTED MAYOR PROPOSAL

29 - 34

The Assistant Chief Executive submitted a report to the City Executive Board on 15 December 2016 which updated members on recent developments on devolution and makes a recommendation to Council to support in principle the submission of a devolution bid with a governance model based on the current two-tier structure for local government with a combined authority and elected mayor.

The report is attached.

The Leader of the Council will present the report.

Recommendation:

The City Executive Board resolved to recommend to Council that it approves the inclusion of the City Council in the submission of a devolution bid to government for a combined authority and a directly elected mayor

8 SUSTAINABLE ENERGY ACTION PLAN (SEAP) FOR OXFORD

The Executive Director for Community Services submitted a report to the City Executive Board on 15 December seeking approval for the publication and submission of Oxford's sustainable energy action plan ('Low Carbon Oxford: A Route Map to 2020') to the EU Covenant of Mayors scheme.

The report is available on the [agenda for that meeting](#) and is not reproduced here.

The City Executive Board resolved to:

1. Approve the 'Low Carbon Oxford: A Route Map to 2020' report and the accompanying Sustainable Energy Action Plan to the European Commission's Covenant of Mayors initiative.
2. Delegate authority to the Executive Director of Community Services to amend and agree the final text and design; and then submit the Low Carbon Oxford: A Route Map to 2020' report and the accompanying Sustainable Energy Action Plan to the European Commission's Covenant of Mayors initiative.

The Board Member for a Clean, Green Oxford will present the report.

Recommendations:

The City Executive Board recommends that Council notes that the submission of the Sustainable Energy Action Plan to the Covenant of Mayors fulfils the Council's decision of 20 July 2015 to sign up to the Compact of Mayors as these two initiatives are merging into a single global initiative.

QUESTIONS

9 CITY EXECUTIVE BOARD MINUTES

This item has a time limit of 15 minutes.

Councillors may ask the Board Members questions about matters in these minutes:

- | | | |
|-----------|---|----------------|
| 9a | Minutes of meeting Thursday 15 December 2016 of City Executive Board | 35 - 44 |
| 9b | Minutes of meeting Thursday 19 January 2017 of City Executive Board | 45 - 50 |

10 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice from councillors received in accordance with Council Procedure Rule 11.10(b).

Questions on notice may be asked of the Lord Mayor, a Member of the City Executive Board or a Chair of a Committee. One supplementary question may be asked at the meeting.

The full text of questions must be received by the Head of Law and

Governance by no later than 1.00pm on Monday 30 January.

The briefing note will contain all questions submitted by the deadline, and written responses where available.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

11 PUBLIC ADDRESSES AND QUESTIONS THAT DO NOT RELATE TO MATTERS FOR DECISION AT THIS COUNCIL MEETING

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rule 11.11 and 11.12 and not related to matters for decision on this agenda.

The request to speak accompanied by the full text of the address or question must be received by the Head of Law and Governance by 5.00 pm on Tuesday 31 January.

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time. Up to five minutes is available for each public address and three minutes for each question.

12 PETITION SUBMITTED IN ACCORDANCE WITH COUNCIL PROCEDURE RULES - STOP THE VIOLENT CRACKDOWN ON INNOCENT CIVILIANS IN THE KASHMIR VALLEY

51 - 54

This item has a 15 minute time limit in total.

The head petitioner has been invited to speak to Council for a maximum of 5 minutes at the start of this item.

Council is asked to consider a petition meeting the criteria for debate under the Council's petitions scheme in line with the procedure for large petitions.

The full text of the petition is contained in the accompanying report of the Acting Head of Law and Governance.

The petition proposes that: *We the undersigned citizens of Oxford's – Muslims originated from the State of Jammu and Kashmir and Pakistan strongly urge our Local Council and councillors; national leaders – MP and MEP's to act now to demand India to stop violent crackdown of innocent civilians in Kashmir Valley.* This is the petition motion.

Councillor Goddard has submitted a motion setting out suggested actions in response to this petition and will be asked to propose this.

Should any councillor wish to propose another motion in addition to or different to proposals set out by the petitioner or Councillor Goddard then this will be treated as a second substantive motion to Council. Substantive motions and amendments to Councillor Goddard's motion on this petition must be sent to the Acting Head of Law and Governance by 10am on 3 February.

Council is recommended to:

- **hear the head petitioner for the petition;**
- **debate the proposal to the Council contained within the petition; and**
- **decide the action it wishes to take.**

12a Motions on notice 6 February 2017 - Kashmir (to be taken with petition) (proposed by Councillor Goddard) 55 - 56

13 OUTSIDE ORGANISATIONS/COMMITTEE CHAIR REPORTS: OXFORDSHIRE PARTNERSHIPS UPDATE REPORT 57 - 94

1. On behalf of Councillor Price, the Policy and Partnerships Manager has submitted a report to provide members with an update on the key Oxfordshire wide partnerships

Council is invited to ask questions, comment on and note the submitted report.

2. Each ordinary meeting of Council shall normally receive a written report concerning the work of one of the partnerships on which the Council is represented. The programme of reporting at future meetings will be:

- April 2017: Oxfordshire Strategic Partnership

3. Members who are Council representatives on external bodies or Chairs of Council Committees who consider that a significant decision or event has taken place, will give notice to the Head of Law and Governance by 1.00 pm on Thursday 2 February that they wish present a written or oral report on the event or the significant decision and how it may influence future events.

14 SCRUTINY COMMITTEE UPDATE REPORT 95 - 114

The Chair of the Scrutiny Committee has submitted a report which updates Council on the activities of scrutiny and other non-executive Councillors and the implementation of recommendations since the last meeting of Council.

Council is invited to comment on and note the report.

PART 3 - MOTIONS REPRESENTING THE CITY

15 MOTIONS ON NOTICE

This item has a time limit of 60 minutes.

The full text of motions received by the Head of Law and Governance in accordance with Council Procedure Rule 11.17 by the deadline of 1.00pm on Wednesday 25 January is below. Motions will be taken in turn from the Labour, Liberal Democrat, and Green, and groups in that order.

Substantive amendments to these motions must be sent by councillors to the Head of Law and Governance by no later than 10.00am on Friday 3 February so that they may be circulated in a report with the briefing note.

Minor technical or limited wording amendments may be submitted during the meeting but must be written down and circulated.

Council is asked to consider the following motions, the full text of which is below:

- a. Support the Paris Climate Change Agreement
proposed by Councillor Tanner - Labour member motion
- b. Waiver of fees for interments of stillborns, babies and children
proposed by Councillor Wilkinson, seconded by Councillor Wade
- Liberal Democrat member motion
- c. Avoiding a 'Hard Brexit'
proposed by Councillor Simmons, seconded by Councillor
Brandt - Green member motion
- d. Secondary School Funding and Pupil Places in Oxford
proposed by Councillor Tidball, seconded by Councillor Price -
Labour member motion
- e. City Council's response to One Oxfordshire
proposed by Councillor Simmons, seconded by Councillor Wolff
- Green member motion
- f. Supporting Local Social Enterprise
proposed by Councillor Smith, seconded by Councillor Hayes -
Labour member motion

15a Support the Paris Climate Change Agreement (proposed by Councillor Tanner)

Labour member motion

This Council is deeply concerned by the reported views of the president of the United States about climate change. We welcome the conclusion of the United Nations climate change conference in Marrakesh that the Paris Agreement should be implemented in full.

For the sake of Oxford's children and grandchildren we again commit this city to playing its full part in tackling climate change. We will continue to work to reduce CO₂ and other climate warning gases in Oxford. We will continue to embrace a low carbon future for the benefit of the people of Oxford and the wider world.

We congratulate the residents of Oxford on making big reductions in their carbon footprints at home, travelling and at work. We continue to support the aim of reducing Oxford's carbon footprint by 40% by 2020, compared to levels in 2005. In line with the Paris Agreement target, we pledge to work in partnership with others to achieve net zero greenhouse gas emissions across Oxford within the second half of the century. As part of this commitment we also pledge that the Council will, by 2050, use only 100% renewable energy. We ask the City Executive Board to set appropriate interim targets to ensure that these pledges are achieved.

Oxford City Council will carry-on reducing its own carbon footprint by at least 5% a year every year. We will continue to work with Low Carbon Oxford, the Low Carbon Hub, the Covenant of Mayors, Climate Alliance and others to reduce carbon emissions across the whole of Oxford city.

We call on our MPs and MEPs to do all they can to support the Paris Climate Change Agreement. We call on the other councils of Oxfordshire, our twin cities and everyone in Oxford to redouble their efforts to prevent the over-heating of our planet.

15b Waiver of fees for interments of stillborns, babies and children (proposed by Councillor Wilkinson, seconded by Councillor Wade)

Council is sympathetic to the suffering of families in Oxford who experience the loss of stillborns, babies and children and wishes to support grieving parents as much as it can.

Council notes that the number of interments of stillborns, babies and children in Oxford during the financial year 2015/2016 was as follows:

Botley Cemetery – 7

Headington Cemetery – 2

Wolvercote Cemetery – 6

Total – 15

Council further notes that the average number of such interments between 1998 and 2016 has been 18 per year, with a peak of 23 in financial year 2007/2008.

Income for fees and charges for 2015/16 interments of stillborns, babies and children in Oxford totalled £5,100.

Council notes the debate on baby loss in the House of Commons on 13 October 2016 and the excellent support given by Sands Stillborn and Neonatal death charity, and understands that some local authorities do not make a charge in these circumstances.

Council therefore requests the Chief Executive to investigate whether a mechanism for waiving fees charged by the Council for the burial of children or stillborns of Oxford residents might be introduced.

Reference

<https://hansard.parliament.uk/commons/2016-10-13/debates/721CDF48-A721-4408-AA94-BE694FA1E7FC/BabyLoss>

15c Avoiding a 'Hard Brexit' (proposed by Councillor Simmons, seconded by Councillor Brandt)

Green member motion

This Council notes the recent Supreme Court decision which will force the Government to consult Parliament on the triggering of Article 50.

This Council has previously opposed leaving the EU, as have the majority of the City's electorate (despite the many EU nationals that reside in the City being prevented from voting in the referendum). Groups such as 'Oxford for Europe' continue to enjoy high levels of support as witnessed by the recent sell-out public meeting.

This Council has also previously noted the benefits of EU membership to Oxford and the local economy including the retention of common product and environmental standards and the free movement of people.

This Council is deeply concerned at the recent announcement that this Government, if it wins a Parliamentary vote on Article 50, is committed to negotiating a 'hard Brexit' which goes directly against the wishes of this Council and the people it represents. Announcements by Ministers strongly suggest that, to trade competitively outside of the EU trading bloc, they would be willing to turn the UK into a low tax - low spend - low regulation economy which will mean further austerity cuts, weakening social and environmental standards and diminished worker's rights. All of which will impact directly on this Council and the services we deliver.

An increasing number of progressive MPs are recognising that the only way to prevent a 'hard Brexit' is to try and amend any motion on Article 50 presented to Parliament to ensure that a 'hard Brexit' is no longer the UK's primary negotiating position and, if that fails, to vote against triggering Article 50.

This Council asks the leader to write to our local MPs, on behalf of the elected members of this Council, asking them to join this group of progressive MPs with the aim of preventing a 'hard Brexit'.

References: Council motions on
18 April 2016 Oxford City Council support EU membership
<http://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=157&MId=3476&Ver=4>
5 December 2016 Oxford's future within the EU - motion including amendment
<http://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=157&MId=4108>

15d Secondary School Funding and Pupil Places in Oxford (proposed by Councillor Tidball, seconded by Councillor Price)

Labour member motion

Continuing its decimation of funding for our children's education, the Tory Government's Fairer Funding proposals will hit disadvantaged children hardest and will leave 98% of schools facing a real terms cut in per-pupil funding.. That's an average cut to secondary schools of -£405,611 and an average loss per secondary school pupil of -£477. In Oxford, schools such as the Oxford Academy will face a damaging -£414,208 cut in its funding by 2019 and a -£616 cut per pupil.

This reform will place more pressure on the shortage of secondary school places in Oxford. The way in which school location and catchment areas have worked has meant that several areas of the city have been unable to count any one school as the school for their local community. Parental choice has simply not been operating effectively. As a result, children have been scattered across many different schools when they go into year 7, leading to the break up of friendships and local peer groups and long bus and cycle journeys across the city. It also causes huge amounts of stress for children with Special Educational Needs. By 2019, there will not be enough places in Oxford secondaries for all the children who are moving up in that year. The proposals for a new free school on the Meadowbrook site are controversial and have been delayed. An interim solution involving temporary buildings on the Cherwell School site, allowing time for a satisfactory long term alternative (possibly on Osney Mead) is being developed. It is vital that measures are put in place within the next few months to meet the 2019/20 'bulge'; and that time is given to find the best long term solution to meet the expected pattern of population growth across the city.

Council calls on our local MPs to support the City Council in opposing these funding reductions and calls on the City Executive Board to work with the University, the River Academy Trust and the City Council's planning team, and to consult with Oxfordshire County Council, to find a satisfactory long term solution to the capacity problems of Oxford's secondary schools.

15e City Council's response to One Oxfordshire (proposed by Councillor Simmons, seconded by Councillor Wolff)

Green Member motion

This Council notes the One Oxfordshire proposals recently published by Oxfordshire County Council which make the case for a single, countywide unitary authority. This will involve the abolition of Oxford City Council.

This Council has just completed its own cross-party scrutiny review (Devolution Working Group) which looked at both local government reorganisation and devolution.

All these scrutiny recommendations have since been accepted by the City Executive Board.

This Council believes that the recommendations from the scrutiny review group remain relevant and should form the basis of a robust response from the City Council opposing the One Oxfordshire proposals.

15f Supporting Local Social Enterprise (proposed by Councillor Smith, seconded by Councillor Hayes)

Labour member motion

Social enterprise is a business that trades for a social and/or environmental purpose. It will have a clear sense of its 'social mission': which means it will know what difference it is trying to make, who it aims to help, and how it plans to do it. It will bring in most or all of its income through selling goods or services. And it will also have clear rules about what it does with its profits, reinvesting these to further the 'social mission'.

Since 2014 Oxfordshire has been designated a 'social enterprise place' by Social Enterprise UK, this designation recognises the variety of local social enterprises on our doorstep and makes it easier to stay informed about what local social enterprises have to offer.

As a council we already recognise that our procurement power is a mechanism for delivering and realising tangible benefits for local communities. Over 50% of the Council's spend is local to Oxfordshire with approximately 27% of this being paid to Small and Medium Enterprises. Social Value is also a key consideration when high value contracts are let.

This Council asks the City Executive Board:

- to establish an officer group to identify any further actions to embed the social value act and its principles across the council and encourage the use of local social enterprise suppliers; and
- to recommend to the Board Member any changes to the Procurement Strategy or rules to achieve this.

16 MATTERS EXEMPT FROM PUBLICATION AND EXCLUSION OF THE PUBLIC

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council)

UPDATES AND ADDITIONAL INFORMATION TO SUPPLEMENT THIS AGENDA ARE PUBLISHED IN THE COUNCIL BRIEFING NOTE.

Additional information, councillors’ questions, public addresses and amendments to motions are published in a supplementary briefing note. The agenda and briefing note should be read together.

The Briefing Note is published as a supplement to the agenda. It is available on the Friday before the meeting and can be accessed along with the agenda on the council’s website.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

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Minutes of a meeting of COUNCIL on Monday 5 December 2016

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Committee members:

Councillor Altaf-Khan (Lord Mayor)	Councillor Brown (Sheriff)
Councillor Cook	Councillor Abbasi
Councillor Anwar	Councillor Azad
Councillor Brandt	Councillor Chapman
Councillor Clarkson	Councillor Coulter
Councillor Curran	Councillor Fooks
Councillor Fry	Councillor Gant
Councillor Goddard	Councillor Goff
Councillor Haines	Councillor Hayes
Councillor Henwood	Councillor Hollingsworth
Councillor Iley-Williamson	Councillor Kennedy
Councillor Landell Mills	Councillor Lloyd-Shogbesan
Councillor Munkonge	Councillor Paule
Councillor Pegg	Councillor Pressel
Councillor Price	Councillor Rowley
Councillor Sanders	Councillor Simm
Councillor Simmons	Councillor Sinclair
Councillor Smith	Councillor Tanner
Councillor Tarver	Councillor Taylor
Councillor Thomas	Councillor Tidball
Councillor Turner	Councillor Upton
Councillor Wade	Councillor Wilkinson
Councillor Wolff	

Apologies:

Councillor(s) Humberstone, Lygo and Malik sent apologies.

Minute's silence for former Lord Mayor Queenie Hamilton

Council stood for a minute's silence in memory of former councillor and Lord Mayor Queenie Hamilton who had died the previous week at the age of 98.

48. Apologies for absence

Cllrs Gant and Turner apologised for lateness.
Cllr Haines apologised for leaving at the break.

49. Declarations of interest

There were no declarations of interest.

50. Minutes

Council agreed to **approve** the minutes of the ordinary meeting held on 29 September 2016 as a true and correct record and that the Lord Mayor should sign these as such.

51. Appointment to Committees

Council **agreed** the following change:

West Area Planning Committee: Councillor Tidball to stand down and Councillor Curran to replace her.

52. Announcements

The Lord Mayor:

- thanked staff and those involved in organising the well-attended Remembrance Day ceremonies;
- reminded councillors of the Lord Mayor's reception on 12 December and the Lord Mayor's carol service on 18 December;
- congratulated Councillor Tidball on being awarded her DPhil from Oxford University.

The Sheriff informed councillors of the Freeman of Oxford ceremony and reception and the induction of new Freeman (or in this case, Freewomen).

The Leader announced:

- Civic office holders for 2017/18 would be
Lord Mayor: Councillor Fooks
Deputy Lord Mayor: Councillor Simm
Sheriff: Councillor Altaf- Khan
- The register of electors for December, with 102,000 electors, had been published and that this was due, in large part, to the commitment of Martin John and the Elections team in working with the University, Brookes and other colleges to increase student registration.

53. Public addresses and questions that relate to matters for decision at this meeting

There were no addresses or questions.

54. External Audit contract from 2018/19

Council considered a report from the Head of Financial Services asking for authorisation to opt in to the national scheme for external auditor appointments in accordance with the recommendation from Audit and Governance Committee.

Council resolved:

to authorise the Head of Financial Services to opt in to the national scheme for auditor appointments for the provision of external audit services starting with the audit of the 2018/19 accounts.

55. Council and Committee meeting programme May 2017 to May 2019

Council considered a report proposing the programme of Council and committee meetings for the 2017/18 council year (May 2017 to May 2018 inclusive) and for the 2018/19 council year (May 2018 to May 2019 inclusive).

Council resolved to:

1. approve the programme of Council, Committee and other meetings attached at Appendix 1 for the council year 2017/18; and
2. approve the programme of Council, Committee and other meetings attached at Appendix 1 for the council year 2018/19, subject to amendment at Council in December 2017; and
3. delegate the setting of dates for the Standards Committee, the Growth Board, and training and briefing sessions for members to the Interim Head of Law and Governance.

56. City Executive Board Minutes

a) Minutes of meeting Thursday 13 October 2016 of City Executive Board

Council had before it the minutes of the City Executive Board meeting of 13 October 2016.

On minute 75, Councillor Fooks said that the Oxford half-marathon was a joint County/City Council event

On minute 75, Councillor Wade asked if there was sufficient insurance to cover the event in view of the legal and financial status of the event organiser.

Councillor Simm, Board member for Culture and Communities said that the Oxford half-marathon was a County Council event in so far as it took place on the highway and required permission from the County Council as the highways authority. She said that she had recently learnt of the change of status of the event organiser and that she would pursue the question of insurance cover.

On minute 77a, Councillor Wilkinson asked if the City Executive Board would consider joint working on educational attainment. Councillor Kennedy, Board member for Young People, Schools and Skills said that she spoke regularly to the County Council on educational attainment.

On minute 78, Councillor Wolff asked if the Board member was aware of particular problems relating to the implementation of the Council Tax Reduction Scheme. He said he was aware of four households that had received strongly worded letters from the Council challenging their right to a single person discount. This had caused considerable distress particularly in one case where the occupant had been recently bereaved. Councillor Brown, Board member for Customer and Corporate Services said that she was aware of these cases and that the offending letter had been revised. She said that she would discuss the particular issues around bereavement with officers. However, it was important to note that the letters were issued after multiple checks and that it was necessary to serve letters as part of the due legal process.

On minute 79, Councillor Fooks noted that it would be sensible to add a reference to air pollution in the Tree Management Policy.

b) Minutes of meeting Thursday 17 November 2016 of City Executive Board

Council had before it the minutes of the City Executive Board meeting of 17 November 2016.

On minute 90, Councillor Simmons observed that there was some ambiguity in the recommendations and said that it was his understanding that the City Council would only contribute to the scheme on the basis that it was for the complete and total pedestrianisation of Queen Street.

57. Questions on Notice from Members of Council

Member of Council submitted 35 written questions to members of the City Executive Board. The questions, written answers, and summaries of supplementary questions and answers are in the supplement to these minutes.

58. Public addresses and questions that do not relate to matters for decision at this Council meeting

Council heard addresses and questions to members of the City Executive Board from members of the public submitted in accordance with the Council's procedure rules.

Addresses were heard from:

1. Colin Aldridge, East Oxford Community Centre Association
2. Simon Collings, on behalf of Oxford Flood Alliance
3. Artwell
4. Larry Sanders – relating to Motion 1 on the agenda
5. Michael Drolet
6. Sarah Lasenby
7. Stefan Piechnik

Questions were heard from:

1. Judith Harley – proposed funding for Cowley Marsh Recreation Ground
2. Guilhem Poussot – Network Rail and Oxford – Marylebone line
3. Michael Drolet– Network Rail and Oxford – Marylebone line
4. Lady Jackie Grey – Network Rail and Oxford – Marylebone line
5. Liz Sawyer – extension to Seacourt Park and Ride

Board members responded to these addresses and questions.

The Lord Mayor thanked those speaking.

The supplement to the minutes contains the full text and addresses and questions delivered broadly as submitted; summaries where these were not delivered as submitted; and written and summarised verbal responses from the Board Members.

59. Outside organisation/Committee Chair reports: Oxfordshire Local Enterprise Partnership

Council had before it a report from the Economic Development Manager (submitted on behalf of Councillor Price) giving an update on the work of the Oxfordshire Local Enterprise Partnership.

Councillor Price presented the report and said that:

- The LEP had relocated to the College of Further Education
- Jeremy Long had been appointed as Board Chair in March 2016
- Phil Southall, Managing Director of the Oxford Bus Company, and Penny Rinta-Suksi, Partner at Blake Morgan were new Oxford based members of the Board

Council noted the report.

60. Scrutiny Committee update report

Council had before it a report from the Chair of the Scrutiny Committee detailing the activities of scrutiny and other non-executive Councillors and the implementation of recommendations since the last meeting of Council.

Councillor Gant, Chair of Scrutiny, presented the report and thanked all members and officers who had attended meetings or contributed to the work of the Scrutiny Committee.

Council noted the report on the work of the Scrutiny Committee.

61. Motions on notice

Council had before it six motions on notice and amendments submitted in accordance with Council procedure rules and reached decisions as set out below.

Council resolved to adopt the following motions:

- a) NHS Sustainability and Transformation Plans - motion including both amendments
- b) Universal Credit - original motion
- c) Prioritise initiatives to provide permanently affordable private homes – motion including amendment
- d) Oxford's future within the EU - motion including amendment
- e) Support measures to increase vital early years childcare provision – original motion

This motion was not taken due to lack of time:

Support the Paris Climate Change Agreement

The full minute and text of each adopted motion is below.

a) NHS Sustainability and Transformation Plans - motion including both amendments

Councillor Simmons proposed his submitted motion, agreeing to amend this to also incorporate the motions submitted by Councillor Turner and Councillor Wade (Motion 1 on the agenda). Councillor Wade corrected her amendment as follows:

Change:

b) Establishes any basis

To read b) Does not establish any basis

After debate and on being put to the vote, the amended motion was declared carried.

Council resolved to adopt the motion as set out below:

This Council notes that the government is dividing the NHS in England into 44 areas or 'footprints', each of which has a 'Sustainability and Transformation Plan' (STP).

Government requires these STPs to collectively deliver cuts of at least £2.5bn nationally this year, and £22bn within the next five years, to wipe out the NHS' so-called 'financial deficit' by implementing 'new models of care'.

The former head of NHS commissioning, Julia Simon, has denounced the STP process as 'shameful', 'mad', 'ridiculous' and the plans as full of lies [1].

Locally, the Council notes that the Chief Exec of Oxfordshire Clinical Commissioning Group (Oxon CCG) has said that without changes to local NHS provision there will be a cumulative funding gap of about £200 million by 2020-21 and that the STP will need to change service provision to eliminate it [2]. Council further notes that local NHS employers face particular challenges from the high cost of housing locally, the mitigation of which may require investment.

Council considers that the Buckinghamshire Oxfordshire Berkshire West (BOB) STP

- a) Does not contain adequate or indeed any information on which a decision can be made about the future of NHS provision in what the STP refers to as 'the BOB geography.' It presents aspirations couched in meaningless jargon and suggests, without any evidence, that the unspecified STP Plan will result in the transformation of a projected deficit of £479m to a surplus of £11m by the end of 20/21.
- b) Does not establish any basis for a consultation to be carried out with health professionals and members of the public. Indeed the timeline in the STP suggests no consultation is envisaged since 'agreement on the plan' is to be reached with NHS England in November/December, before any consultation is even planned.

Council believes it is possible that the STP for the area which includes Oxfordshire (BOB - Bucks, Oxon and Berks) contains measures which could seriously impact on the health and welfare of the local population, and that the insistence by NHS England upon restricting early publication is leading to harmful speculation.

Council notes that wider consultation on the STP has not yet started, and calls for the immediate publication of the STP, in full, with proper consultation to take place with patients, interested public, private and community bodies, and staff. Council notes the frustration recently expressed by senior CCG officials about NHS England's negative attitude to timely publication and consultation of the STP, and believes that, especially in difficult times for the NHS, early engagement of all stakeholders is vital, and exercises in secrecy prevent constructive engagement from public bodies and local communities, and foster an atmosphere of mistrust.

Council endorses the view recently expressed by the Oxfordshire Health Inequality Commission that significant investment in interventions to reduce health inequalities and prevent poor health and illness are very important, and believes that such services are at particular risk when pressures on the NHS are scheduled to rise faster than funding. It therefore asks the CCG to prioritise investments which will reduce health inequality and support services towards groups suffering from health inequalities.

Council rejects the suggestion that there is a safe way to reduce the current level of NHS provision by £200 million (the gap identified by the CCG) by 2020-21 and agrees to:

- Ask the Oxon CCG to fully disclose to the public what changes are being considered with NHS England lifting its bar on publication

- Provide what support it can to the STP consultation
- Ask the Oxon CCG to start a full consultation as soon as possible on all aspects of the proposed changes
- Encourage the public to make their views on the services reductions and changes known by promoting the consultation on the Council's website, social media and through wider media communications
- Invite the County & District Councils to work together with the City to oppose any changes which will harm patients
- Write to the relevant Government Ministers to express Oxford's grave concern about a plan which is being foisted upon NHS professionals and the public in this city without adequate or indeed any information about the change in the level of services which must be intended.
- Write to the City's MPs asking for their support

[1] <http://www.gponline.com/shameful-pace-stp-rollout-risks-financial-meltdown-warns-former-nhs-commissioning-chief/article/1410546> See also <http://www.nationalhealthexecutive.com/Health-Care-News/just-16-of-finance-directors-think-sustainable-stps-achievable-by-2021>

[2] <http://mycouncil.oxfordshire.gov.uk/documents/s35312/17%20Nov%202016%20-%20presentation%20on%20STP%20BOB%20update.pdf>

b) Universal Credit

Councillor Brown, seconded by Councillor Rowley, proposed her submitted motion (Motion 2 on the agenda).

After debate and on being put to the vote, the motion was declared carried.

Council resolved to adopt the motion as set out below:

This council expresses its grave concerns over the impact of the new lowered benefit cap and its impact on families struggling with high rents in Oxford.

This council notes that nearly 1,000 children are likely to be affected by these cuts as families on a number of benefits including working tax credit and housing benefit have a cap put on their benefit to a maximum of £20,000 a year.

This council notes that yet again, a different rate applies in London and yet the cost of living in Oxford is comparable.

This council requests its officers to raise with local MPs and government ministers the urgent need to reflect the true cost of living in Oxford in welfare allowances, the living wage and government grants to public services.

c) Prioritise initiatives to provide permanently affordable private homes - motion including amendment

Councillor Gant proposed his submitted motion (Motion 3 on the agenda) agreeing to the first part of the amendment proposed by Councillor Simmons. Councillor Fooks seconded this. The amended motion then read:

Council notes

- *the increasing unaffordability of housing in the city*

- *that this is affecting the ability of the council as well as schools and hospitals to recruit and retain staff*

Council recognises that this poses a threat to the continuing economic growth of the city, and the welfare of its residents, and that a new approach is urgently needed.

Council therefore asks the Executive Board

- *to give due consideration, in the development of the Local Plan and other planning policy, to prioritise or make recommendations to Council which prioritise such initiatives as community land trusts and smart homes, which offer opportunities to provide permanently affordable private homes;*
- *to actively encourage neighbouring districts to do the same for land in their areas, as this is a problem affecting them too.*

Councillor Simmons, seconded by Councillor Wolff, then proposed the second part of his amendment to the motion:

Change: "to give due consideration, in the development of the Local Plan and other planning policy, to prioritise or make recommendations to Council which prioritise such initiatives as community land trusts and smart homes, which offer opportunities to provide permanently affordable private homes;"

to read:

"to give due consideration, in the development of the Local Plan and other planning policy, to make recommendations to Council which promote such initiatives as community land trusts, housing co-ops and smart homes, which offer opportunities to provide permanently affordable private homes whilst recognising that the Council's top priority remains the provision of genuinely affordable social housing;"

After debate and on being put to the vote, this amendment was declared carried.

On being put to the vote, the amended motion was declared carried.

Council resolved to adopt the motion as set out below:

Council notes

- the increasing unaffordability of housing in the city
- that this is affecting the ability of the council as well as schools and hospitals to recruit and retain staff

Council recognises that this poses a threat to the continuing economic growth of the city, and the welfare of its residents, and that a new approach is urgently needed.

Council therefore asks the Executive Board

- to give due consideration, in the development of the Local Plan and other planning policy, to make recommendations to Council which promote such initiatives as community land trusts housing co-ops and smart homes, which offer opportunities to provide permanently affordable private homes whilst recognising that the Council's top priority remains the provision of genuinely affordable social housing;
- to actively encourage neighbouring districts to do the same for land in their areas, as this is a problem affecting them too.

d) Oxford's future within the EU - motion including amendment

Councillor Simmons proposed his submitted motion, agreeing to accept the amendment submitted by Councillor Price (Motion 4 on the agenda). Councillor Wolff seconded this.

After debate and on being put to the vote, the amended motion was declared carried.

Council resolved to adopt the motion as set out below:

On 23rd June the people of Oxford expressed a strong preference for remaining within the EU. As a City Council, we believe it is right and proper that we do our utmost to represent the views of our electors to those ministers negotiating the UK's exit.

On the assumption that the UK Government are intending to push ahead with Brexit, we ask the Leader to write on behalf of the Council to the relevant ministers reminding them of the city's strong views on EU membership and asking them to seek to negotiate a revised Treaty relationship with the EU which would preserve the undoubted benefits that Oxford and our local economy have gained from the free movement of labour within Europe and from the common standards attaching to product certification and common environmental standards.

For example, a negotiated settlement could offer UK residents e-citizenship of the EU or EU or dual citizenship could be available to those who meet certain criteria (as is already permitted in several countries). It could allow certain companies who agreed to be bound by EU legislation preferential access to the single market.

The City Council will seek to adopt into its own practices and regulatory standards, those aspects of EU legislation which currently or in future provide better social and environmental protection to our citizens e.g. on air quality, pollution and family rights.

On the basis that we believe Brexit will have a negative impact on Oxford's economy, its environment and its people, and that the majority of the electorate voted to remain, we will also commit as a Council to do what we can to promote alternatives to Brexit.

Council urges our two MPs to support an amendment to any motion to trigger Article 50 that is submitted on behalf of the Government which will commit the Government to submit an eventual exit 'deal' to a vote in both Houses of Parliament, and a second referendum to approve or reject the terms that have been negotiated.

Council agrees to write to our MEPs asking them to support EU citizenship proposals (Amendment 882 being put to the EU's Constitutional Affairs Committee early in the new year) being put forward by Luxembourg MEP Charles Goerens.

e) Support measures to increase vital early years childcare provision

Councillor Tidball, seconded by Councillor Clarkson, proposed her motion (Motion 5 on the agenda).

After debate and on being put to the vote, the motion was declared carried.

Council resolved to adopt the motion as set out below:

The government's proposed 15% reduction in the Early Years Funding formula will impact directly on early years education provision in Oxford, particularly in the most deprived areas where it is most needed. It will threaten the future of nursery schools and will accentuate the damage that will be caused to child development and support by the closure of the Children's Centres. Since 2009, over 2000 childcare places have been lost in Oxfordshire, and there are 233 fewer childcare providers.

Council calls on the local MPs to oppose these reductions and to support measures to increase vital early years childcare provision.

The meeting started at 5.00 pm and ended at 8.35 pm

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To: City Executive Board
Date: 15 December 2016
Report of: Assistant Chief Executive
Title of Report: Devolution update – Combined Authority and directly Elected Mayor proposal

Summary and recommendations	
Purpose of report:	To update members on recent developments on devolution and consider making a recommendation to Council to support in principle the submission of a devolution bid with a governance model based on the current two-tier structure for local government with a combined authority and elected mayor.
Key decision:	No
Executive Board Member:	Councillor Bob Price; Corporate Strategy and Economic Development
Corporate Priority:	Sustainable Vibrant Economy; Meeting Housing Needs
Policy Framework:	None.
Recommendation: That the City Executive Board resolves to:	
1. Recommend to Council that it approves the inclusion of the City Council in the submission of a devolution bid to government for a combined authority and a directly elected mayor	
Appendices	
Appendix 1	OXFORDSHIRE GROWTH BOARD – 30 NOVEMBER 2016 Growth Board Work Programme Review

Introduction and background

1. Following publication of the studies commissioned by the County, City and District Councils into options for unitary government and further work to consider the options, it is clear that there is no consensus between the Oxfordshire councils on a way forward for unitary government in the county.
2. Advice from DCLG officials and statements from the Secretary of State for Communities and Local Government have made it clear that it will not impose

unitary solutions and that for unitary proposals to progress they would need to demonstrate a broad consensus of support from key local stakeholders.

3. It has become increasingly clear that allocation of investment by government is being directed to those areas that are able to agree strong arrangements for collective governance. This is reflected in those areas that have been successful in securing devolution deals, such as Cambridge and Peterborough, from recent Local Growth Fund allocations (in which Oxfordshire received a disappointing allocation) and from the recommendations of the National Infrastructure Commission's report on the Oxford-Milton Keynes-Cambridge strategy.
4. It is also clear that there is a strong economic case for devolution and investment in Oxfordshire and a window of opportunity in which to make it. The Autumn Statement announced investment in infrastructure, housing delivery and science and innovation that can support productivity. The NICs work on the Oxford-Milton Keynes – Cambridge corridor makes it clear that housing delivery and local transport networks are critical to securing the economic benefits identified. The next phase of the work will look at the governance and delivery arrangements across the corridor and a coherent and collective pitch from Oxfordshire will be critical to securing the best outcomes for our area.
5. Whilst the County Council has continued to pursue its proposal for a single unitary council, the leaders of all the councils agreed to explore how through collaborative working savings and improvements to services can be delivered within existing local government structures. This includes support from all leaders to develop a revised devolution deal proposal based on a combined authority and elected mayor with the aim of securing infrastructure investment for Oxfordshire. This approach was endorsed by the Growth Board at its meetings in September and November (see appendix 1).
6. As part of this work the LEP and council chief executives have had further discussions with DCLG officials to seek clarity about government's policy direction on devolution and local government reorganisation.
7. DCLG officials indicated that they will be producing guidance on the government's policy on both these issues early in the new year and advised that we should wait until the advice is published before submitting proposals either for a devolution deal or a unitary bid. They were clear however that proposals for unitary government would not be a requirement of devolution deals in two tier areas and that the two strands could be considered independently of each other.
8. It was also clearly indicated that a devolution deal of any substance would only be granted with a combined authority and directly elected mayor regardless of whether a unitary or two tier structure is proposed. This builds on very clear statements issued recently by the Chancellor and Secretary of State.
9. In addition to this it was made clear that a pre-requisite of any deal would be a firm commitment from each Council and the LEP in support of the devolution governance principles.

10. Following this feedback, the LEP Board confirmed at its meeting on the 6th December that it wished to prioritise securing a devolution deal with government at the earliest opportunity. It confirmed LEP support for a revised submission to government for a devolution deal based on combined authority and elected mayor model and the current county, city and district councils. The leaders of the county, district and city councils were asked to seek a commitment from each of the councils to support this approach and enable rapid and collective progress on a serious proposal to government.
11. CEB will be mindful that the City's Scrutiny Committee commissioned a Devolution Review Group in September 2016 to examine the way forward on devolution in Oxfordshire. The Review Group has now completed its work and is due to report back to Scrutiny Committee in January. Though the report is still being finalised, the indications are that it will conclude that a securing a devolution deal with government is critical to addressing the underlying challenges that are increasingly holding Oxfordshire back from achieving its full growth potential and that securing a devolution deal with government should therefore be a priority for the City Council. Indications are that its recommendations will endorse developing a governance model based on existing councils, a combined authority and directly elected mayor.
12. CEB is therefore asked to consider making a recommendation to Council to approve the City councils' inclusion in the submission of a devolution bid with a governance model based on the current two-tier structure for local government with a combined authority and elected mayor.
13. The details of the powers and functions of the combined authority and mayor need to be considered in detail before a final proposal could be agreed. Based on the experience of those areas who have successfully secured a devolution deal and from the work carried out on the previous devolution submission for Oxfordshire, the strategic functions of the combined authority which being explored by the officer working group are:
 - Infrastructure
 - Strategic planning
 - Strategic housing strategy
 - Highways and transport
 - Skills and Business Support

Alternative options

14. The Council could determine not to support a devolution deal but this is likely to mean Oxfordshire will be unable to secure the investment in infrastructure that is essential to tackling challenges of transport congestion and housing delivery and to securing the areas' economic potential.
15. The Council could seek to support a deal without an elected mayor but again this is unlikely to lead to a deal with any substantial funds or powers being devolved.

Financial implications

16. There are no additional financial implications arising directly from this report. The financial implications of a devolution deal will be fully examined as part of the process of developing the proposals.

Legal issues

17. Proposals for the functions and powers of a combined authority and mayor will need to be developed in accordance with the provisions of the Cities and Local Government Devolution Act 2016.

Level of risk

18. In the absence of consensus on collective governance arrangements it is unlikely that Oxfordshire will secure infrastructure investment that will make a direct contribution to the achievement of the City Councils' corporate plan priorities.
19. There remains a risk that the County Council will submit a unitary bid and that this could negatively impact on the ability to achieve consensus in support for a devolution deal.

Report author	Caroline Green
Job title	Assistant Chief Executive
Service area or department	Assistant Chief Executive
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Background Papers: None

Appendix 1

OXFORDSHIRE GROWTH BOARD – 30 NOVEMBER 2016 Addenda to Item 7, Growth Board Work Programme Review

Oxfordshire Councils' Chief Executives have been considering the best way forward following the resolution of the Growth Board in September:

Following the publication of the PwC and Grant Thornton reports on local government in Oxfordshire it is clear that there are several areas where joint working may help us realise significant savings and improvements of public services. A working group should be established including Chief Executives and Leaders of local authorities, CCG and LEP to explore how these transformational changes can be progressed in areas including, but not exclusively: infrastructure, skills, economic development, strategic spatial planning, public assets, business rates, health and social care. The working group will investigate, but will not be restricted to reviewing the future function of the Oxfordshire Growth Board and to consider the feasibility of establishing a combined authority for Oxfordshire.

There have been two externally facilitated half day sessions with Chief Executives and progress has been made on identifying joint projects where savings and better outcomes could be gained by joint work. There is a shared commitment to take this forward.

It has been agreed that joint work should proceed in a number of areas:

- Strategic Infrastructure Planning
- Children & young people
- Influencing proposals for investment in Oxford – Cambridge Corridor
- Future of health services
- Housing and Care
- Future of the Growth Board

In addition discussions are underway regarding a devolution deal for Oxfordshire. All council leaders have expressed support for working up proposals for a mayoral combined authority model. In addition, the Cambridgeshire and Peterborough Devolution deal will be examined in detail. The Autumn Statement commitment to infrastructure and housing investment and to the National Infrastructure Commission's Oxford to Cambridge strategy will shape our ask from government in any deal.

The LEP chief executive is co-ordinating an inter authority working group to refresh our infrastructure investment priorities and the funding models available. Further discussions are now required with DCLG and a meeting for Chief Executives and civil servants has been set up in early December. Council Leaders and partners will consider progress at the earliest opportunity following this meeting. A further report will be made to the next meeting of the Growth Board.

Oxfordshire Chief Executives November 2016

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Minutes of a meeting of the CITY EXECUTIVE BOARD on Thursday 15 December 2016

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Committee members:

Councillor Price (Chair)

Councillor Brown

Councillor Kennedy

Councillor Simm

Councillor Smith

Councillor Turner (Deputy Leader)

Councillor Hollingsworth

Councillor Rowley

Councillor Sinclair

Councillor Tanner

Officers:

Peter Sloman, Chief Executive

Tim Sadler, Executive Director Community Services

Jackie Yates, Executive Director Organisational Development and Corporate Services

Caroline Green, Assistant Chief Executive

Lindsay Cane, Acting Head of Law and Governance

Nigel Kennedy, Head of Financial Services

Dave Scholes, Housing Strategy & Needs Manager

Fiona Piercy, Regeneration Programme Director

Mairi Brookes, OxFutures Programme Manager

Geoff Corps, Cleaner Greener Services Manager

Jeff Ridgley, Waste Services Business Development & Fleet Manager

Sarah Claridge, Committee Services Officer

Also present:

Councillor Andrew Gant, Liberal Democrat Group Leader and Chair, Scrutiny Committee

94. Declarations of Interest

None

95. Addresses and Questions by Members of the Public

None received

96. Councillors Addresses on any item for decision on the Board's agenda

Cllr Gant spoke on Item 14: Devolution (minute 107) during the discussion of the item.

97. Councillor Addresses on Neighbourhood Issues

None

98. Items raised by Board Members

None

99. Scrutiny Committee Reports

a) Air Quality

Cllr Gant presented the report. He said the Committee had had a very good discussion and had invited County officers to a future meeting to explain what the County Council was doing to improve air quality in the city.

Cllr Price suggested the Scrutiny Committee also invite the bus companies, and other transportation companies ie waste collectors to explain what they were doing to reduce emissions.

Cllr Tanner, Board Member for A Clean Green Oxford made the following comments on the report's recommendations:

Rec 3 – planned to review the issue further

Rec 6 – felt the recommendation needed to be more assertive about lobbying the County Council to explain how they are going to manage the expected increase of cars in and out of Oxford when Westgate opens.

Cllr Price said the City Council was planning to install signs which told driver whether the Westgate car-park was full on the outskirts of the park and rides.

b) Scrutiny Response: Treasury Management Performance: Annual Report and Performance 2016/17

The Scrutiny Officer presented the report and welcomed the positive response to the recommendation.

Cllr Turner, Board Member for Finance, Asset Management and Public Health said that the Council was always prepared to look at housing investments when opportunities existed.

100. Quarterly Integrated Performance 2016/17 - Q2

The Heads of Financial Services and Business Improvement submitted a report which outlined the Council financial risk and performance as at 30 September 2016.

Cllr Turner, Board member for Finance, Asset Management and Public Health presented the report. He said that the financial performance was pleasing across the Council. He was very grateful to all officers. No services had been cut, expenditure keeps being reduced and Direct services continues to find new revenue streams.

He congratulated Direct Services for over-achieving their income generation targets and spending less than expected. This has meant more money is available to finance the capital programme.

The City Executive Board resolved to:

1. **Note** the projected financial outturn and current position on risk and performance as at the 30 September 2016;
2. **Agree** the transfer of the projected underspend on Corporate Contingencies of £1.5 million to the Capital Financing Reserve as set out in paragraph 12.

101. Budget 2017/2018

Cllr Turner, Board member for Finance, Asset Management and Public Health presented the report.

He made the following comments:

1. The Council has agreed with the government a multi-year financial settlement which deletes all of our grant by 2020
2. There are significant pressures post Brexit on business rate growth and uncertainty in the wider economic climate.
3. Reduced benefit cap have increased Council's financial obligations
4. The County Council has effectively stopped funding social services in the city and the City Council has been asked for more money to provide these services.
5. The City is safeguarding every penny we spend on homelessness.
6. Trading has helped pay for these additional costs but we have to make sure it is sustainable
7. The City continues to invest in housing and infrastructure eg £4m in community centres.

The City is not going to implement the government's Pay to Stay housing policy, which charges council tenants' more rent if they earn over a certain threshold. Implementing the policy would cost a lot in bureaucracy.

The budget includes a substantial capital programme with no significant service reduction but there is still uncertainty in the HRA, as the government has not yet made a decision on whether to extend the right to buy scheme.

The budget will be out for public consultation until January 2017. Any changes to fees and charges are subject to consultation.

The Council received its grant settlement from the government today. The grant settlement is down and there has been a change to the way the government administers the new homes bonus. More work needs to be done to confirm how the changes will affect the Council but it could mean a reduction of £1m off the new homes bonus.

The Chief Executive made the following comments:

- The budget proposes £12.3m in efficiency savings over the next 4 years and is transforming itself into an enterprising council.
- Councils are feeling the effects of the government's austerity programme, especially the County Council which has made huge cuts to the most vulnerable social services.
- Social effects are being felt in the city from the reduction in funding for preventative care.
- Economic development was jointly funded by the County and City councils. However the County withdrew its funding and the posts are now fully funded by the City.
- the Grant budget continues to increase.
- The budget provides resources of £60m for use by the Housing Company over the next 4 years and the building of around 500 new homes.
- The capital programme contains £123m of projects this has been leveraged from direct services trading.

The Board noted that recommendation 5 related to the 16/17 budget. There is an error in paragraph 50, it should say March 2017 not March 2018 as written in the report.

The City Executive Board resolved to:

That the City Executive Board resolves to:

1. **Approve** the 2017-18 General Fund and Housing Revenue Account budgets for consultation and the General Fund and Housing Revenue Account Medium Term Financial Plan as set out in Appendices 1-9, noting :
 - a. the Council's General Fund Budget Requirement of £21.256 million for 2017/18 and an increase in the Band D Council Tax of 1.99% or £5.67 per annum representing a Band D Council Tax of £290.19 per annum
 - b. the Housing Revenue Account budget for 2017/18 of £44.285 million and a reduction of 1% (£1.06/wk) in social dwelling rents from April 2017 giving a revised weekly average social rent of £105.65 as set out in Appendix 4
 - c. the General Fund and Housing Revenue Account Capital Programme as shown in Appendix 6.

2. **Agree** not to implement the voluntary 'Pay to Stay' policy for Council house tenants (para 9)
3. **Agree** the fees and charges shown in Appendix 7
4. **Delegate authority** to the Section 151 Officer in consultation with the Board Member for Finance and Assets the decision to determine whether it is financially advantageous for the Council to enter into a Business Rates Distribution Agreement as referred to in paragraphs 20-21 below.
5. **Recommend to Council** an additional loan of up to £50,000 for working capital to Oxwed as highlighted in paragraph 50

Recommend to Council provision of a loan facility to Oxford City Housing Ltd of up to £60.850 million (para 48) subject to the provision of; and agreement to a business case by the Company. This replaces all previous recommendations agreed by City Executive Board.

102. Treasury Management Performance: Annual Report and Performance 2016/17

The Head of Financial Services submitted a report which outlines the performance of the treasury management function for the 6 months to 30 September 2016.

Cllr Turner, Board member for Finance, Asset Management and Public Health presented the report.

The City Executive Board resolved to:

1. **Note** the performance of the treasury management function for the six months to 30 September 2016

103. Homeless Accommodation Property Investment and Retained Right to Buy Capital Receipts Qualifying Expenditure

The Heads of Housing and Property Services; and Financial Services submitted a report which sought project approval for the purchase of temporary homeless accommodation in order to utilise retained capital receipts and deliver General Fund savings.

Cllr Rowley, Board Member for Housing presented the report. He explained that there was a lack of accommodation available for temporary accommodation in the city and the Council was currently paying £525,000 p.a. in rent to private landlords. The proposal is to acquire 39 units to house families on a temporary basis which will save money by replacing private sector tenancies. The Council's Right to Buy receipts need to be spent by March 2017 otherwise they have to be returned to the government. They can be spent on this programme.

He thanked the Housing Strategy and Needs Manager for all his hard work.

The Housing Strategy and Needs Manager said that the project had come out of an efficiency saving initiative. The current low interest rates made the proposal feasible. Owning the properties will allow the Council to do repairs on the houses which will improve the quality of life for the people residing in them.

Cllr Turner asked whether the properties will be in Oxford or surrounding areas. As the Council will get more for its money, if it buys outside of the city.

The Housing Strategy and Needs Manager said they would buy as close to the city as possible. The team has starting acquisitions, as we need to spend the money in the next 3 months. There are options beyond Oxford in Didcot and Bicester, and opportunities within the city include buying back former council owned stock and properties in tower blocks.

The Housing Strategy and Needs Manager said the properties would house families, many of whom have been evicted from the private rental sector.

Cllr Price said he had heard evictions had become a growing problem and he would like to see statistics on the number of people being evicted or having to leave their privately rented tenancies because of rising rents.

The Board noted that the programme would be front loaded so there would be significant progress in the next 6 months.

The City Executive Board resolved to:

1. **Note** the proposal set out in this report has informed the budget setting process and that the implications are contained within the Consultation Budget which appears elsewhere on the agenda;
2. **Give project approval** to the proposals, to purchase accommodation, as set out in this report, and within the allocated capital budget.

104. Transfer Station for Recycled Material

Cllr Turner left the meeting

The Executive Director for Community Services submitted a report which proposed to create and operate a Council managed transfer station for co-mingled recyclate, green waste, street arisings and engineering works spoil.

Cllr Tanner, Board member for a Clean Green Oxford presented the report. He said the creation of a recycling station at the Redbridge Park and Ride should save the Council about £1m. Recycling collected in the city currently is taken to a transfer station in Culham. Having a transfer station at the Redbridge Park and Ride would significantly reduce the time a collection takes.

The Cleaner Greener Services Manager explained that no sorting would take place on the site, apart from the removal of contaminated waste and plastic bags which shouldn't be recycled.

The Director of Community Services explained that the local service would be more efficient. The price for recycling has fallen and contractors are much stricter about accepting contaminated waste.

The Cleaner Greener Services Manager explained that the scheme requires planning permission from the Council and a permit from the Environment Agency.

The City Executive Board resolved to:

1. **Approve** the project to create and manage a recycling transfer station, as described in this report. Subject to approval of funding by council in the 2017/18 budget.
2. **Seek** planning approval and an environment permit for the proposed recycling transfer station. Authorise officers to incur the costs relating to the preparation of the application and permit.
3. **Delegate authority** to the Director of Community Services, in consultation with the Council's s151 and Monitoring Officers and subject to the receipt of satisfactory planning consent, to proceed with the creation of the recycling transfer station.
4. **Delegate authority** to the Director of Community Services to enter into a contract for the construction of the Recycling Transfer Station facility following a procurement process in accordance with the councils approved procedures

105. Sustainable Energy Action Plan (SEAP) for Oxford

The Executive Director for Community Services submitted a report which sought approval for the publication and submission of Oxford's sustainable energy action plan ('Low Carbon Oxford: A Route Map to 2020') to the EU Covenant of Mayors scheme.

Cllr Tanner, Board member for a Clean Green Oxford presented the report. He explained that the Council is a member of the Covenant of Mayors, and is required to present them with this report on the city's progress in reducing its carbon emissions.

He believed the Council's target of 40% carbon reduction is in reach. He thanked people, businesses and institutions in Oxford for reducing their carbon emissions

Cllr Price asked if there are areas which could do more.

The Sustainable City Team Manager explained that the Council had done a good job of working with top employers of Oxford to reduce their carbon emissions.

Cllr Price asked if there was more we could do to disseminating knowledge and share what works well and what doesn't. He suggested promoting the Low Carbon Oxford website which includes a number of examples.

The City Executive Board resolved to:

1. **Approve** the 'Low Carbon Oxford: A Route Map to 2020' report and the accompanying Sustainable Energy Action Plan to the European Commission's Covenant of Mayors initiative.
2. **Delegate authority** to the Executive Director of Community Services to amend and agree the final text and design; and then submit the Low Carbon Oxford: A Route Map to 2020' report and the accompanying Sustainable Energy Action Plan to the European Commission's Covenant of Mayors initiative.
3. **Recommend that Council** notes that the submission of the Sustainable Energy Action Plan to the Covenant of Mayors fulfils the Council's decision of 20 July 2015 to sign up to the Compact of Mayors as these two initiatives are merging into a single global initiative.

106. Commercial Waste Collection Capacity

The Head of Direct Services submitted a report seeking approval for investment to expand the commercial waste fleet collection capacity.

The confidential appendix containing the business case for an additional vehicle was noted.

The City Executive Board resolved to:

1. **Delegate authority** to the Executive Director, Community Services in consultation with the Head of Finance to:-
 - I. Add an additional refuse collection vehicle (RCV) to the vehicle replacement programme and place an order for this vehicle now.
 - II. Create two permanent posts, one driver and one loader, to crew the additional RCV.
2. **Recommend that Council** note the implications of this bid which will be considered as part of the Council's Consultation Budget proposals

107. Devolution Update – Combined Authority and directly Elected Mayor proposal

The Assistant Chief Executive submitted a report which updated members on recent developments on devolution and makes a recommendation to Council to support in principle the submission of a devolution bid with a governance model based on the current two-tier structure for local government with a combined authority and elected mayor.

The Assistant Chief Executive presented the report. She explained that the government wanted to see devolution deals with robust governance arrangements and proof of commitment from affected local authorities. The government has linked growth funding

to areas that have agreed strong governance structures especially those with elected mayors.

This issue was discussed at the LEP last week and it was suggested that each council demonstrate commitment to devolution in Oxfordshire. Hence the need for the late report.

Future government funding for major infrastructural projects such as East West Rail is reliant on governance arrangements being agreed.

The County continues to push their single unitary proposal as well as this combined authority model (outlined in the report).

Cllr Price said that substantial elements of the devolution proposal aren't contentious and binds people together. There are issues around the functions of a combined authority and what an elected mayor would do, and how they would operate within the current local government structure.

Cllr Gant spoke as leader of the opposition. He welcomed the proposal but believed the people of Oxford needed more details on who would be democratic accountability. He felt the Board was wrong not to consider a re-organisation of local government in Oxford as a first step, as a combined authority would require additional money to operate

Cllr Hollingsworth said that a combined authority is to take power from government not from the councils. Re-organisation requires consensus. The danger is that the government perceives Oxfordshire as being more interested in talking about governance structures rather than focusing on outcomes. He suggested looking at Suffolk's devolution proposal and the approach they are taking. He believed it was better for re-organisation to be organic rather than forced.

Cllr Tanner said he favoured the proposal but was not sure the County Council was in favour of the scheme, given that they were still pushing for a single unitary.

Cllr Price said the government had made it clear that devolution from White Hall was key and they want an elected mayor to be responsible and to be held to account. Government money is desperately needed in the city and the county for transport and infrastructure. The County would be foolish to stand in the way of this proposal.

The City Executive Board resolved to

Recommend to Council that it approves the inclusion of the City Council in the submission of a devolution bid to government for a combined authority and a directly elected mayor

108.Minutes

The City Executive Board resolved to APPROVE the minutes of the meeting held on 17 November 2016 as a true and accurate record.

109. Matters Exempt from Publication

The Board did not go into confidential session.

110. Appendix 1_ Commercial Waste Collection Capacity

Appendix noted.

The meeting started at 5.00 pm and ended at 6.11 pm

Minutes of a meeting of the CITY EXECUTIVE BOARD on Thursday 19 January 2017



Committee members:

Councillor Price (Chair)	Councillor Brown
Councillor Hollingsworth	Councillor Kennedy
Councillor Rowley	Councillor Sinclair
Councillor Smith	Councillor Tanner

Officers:

Jackie Yates, Executive Director Organisational Development and Corporate Services
Caroline Green, Assistant Chief Executive
Lindsay Cane, Acting Head of Law and Governance
Nigel Kennedy, Head of Financial Services
Peter McQuitty, Corporate Lead - Culture & the Arts
Paul Wilding, Programme Manager Revenue & Benefits
Sarah Claridge, Committee Services Officer

Also present:

Councillor Marie Tidball, Chair, Scrutiny Devolution Review Group
Councillor Andrew Gant, Liberal Democrat Group Leader, Liberal Democrat shadow member for Corporate Strategy & Economic Development, Chair, Scrutiny Committee

111. Apologies for Absence

Apologies received from Cllr Simm and the Chief Executive.

112. Declarations of Interest

None

113. Addresses and Questions by Members of the Public

None received

114. Councillors Addresses on any item for decision on the Board's agenda

None

115. Councillor Addresses on Neighbourhood Issues

None

116. Items raised by Board Members

None

117. Commissioned Advice Strategy 2018-2021

The Executive Director for Organisational Development & Corporate Services submitted a report which proposed that a new model for funding advice services in Oxford is investigated in time to replace the current programme which ends on 31 March 2018.

Cllr Brown, Board Member for Customer and Corporate Services presented the report. She explained that the report had been rewritten after advice from the Scrutiny Committee.

The Council highly values the work of the advice agencies in the city and pays them a combined grant of £500k each year. However the government's austerity programme and cuts to local government have put pressure on our community grants.

Council proposes moving to a commissioned advice system that fits with the objectives of our Financial Inclusion Strategy. We value the work of the advice centres but need to provide services fit for the future and are geographically equitable across the city. The review will consider how we could change services to make them more efficient. This does not necessarily mean having new advice providers.

A progress report will go to CEB in September.

Cllr Price asked what kind of bodies/cost will be involved in the review. The Benefits Manager said he didn't have a fixed idea of who the reviewer would be but they would have advice services expertise and local knowledge about the sector. The review should cost less than £10k.

Cllr Tanner said that a review would be useful for determining value for money of advice centres. Centres often provide service cheaper than if the Council provided it in-house as they rely on volunteers.

Cllr Rowley said that advice centres needed to be accessible to everyone in Oxford but they also needed to retail hubs in areas of deprivation.

The County Council's approach provides an example of how not to do it. Their single provider has led to a drop in the number of people being helped. He was glad officers

were meeting with all advice centres as he felt a single tender with a single provider was unlikely to work. He felt there was a lots of potential if advice centres worked together to make improvements ie sharing volunteers, etc.

Cllr Price asked what the next step was and would other Members be involved in deciding the choice and management structure of advice services. Cllr Brown said she would know more in the next few months and would involve other board members when needed. The Executive Director of Organisational Change and Corporate Services said that other members could be briefed on developments at the Members' financial Inclusion meeting.

The City Executive Board resolves to:

1. **Agree** that work is undertaken early in 2017 to evaluate the current provision of advice services in Oxford, and to compare this with different models of provision in other parts of the country.
2. **Agree** to commission an independent evaluation of services which proposes a new funding model which ensures that the outcomes of the Council's Financial Inclusion Strategy are delivered.
3. **Agree** that all funding models should be considered in investigating the new approach, including competitive tendering, and retaining the current model.

118. Establishment of Trust arrangements to support the redevelopment of the Museum of Oxford.

The Head of Community Services submitted a report which sought to establish of a development trust to support the redevelopment of the Museum of Oxford.

Cllr Price, Board member for Corporate Strategy and Economic Development presented the report. He explained that the museum had secured a Heritage Lottery Fund (HLF) grant and had pledged to raise £300,000 from other sources. The second round of funding from HLF is dependent on the museum having secured funding for 80% of its pledge. Creating a development trust is one way the museum can raise this money through donations. This trust will have board members on the board.

Officers are also going to explore creating a charity trust to run the museum. A report will go to CEB later in the year outlining the development trust's fundraising progress and whether a charity trust is a suitable model for the museum.

The City Executive Board resolved to:

1. **Approve** the establishment of a Development Trust as a vehicle to raise funds to support the redevelopment of the Museum of Oxford.
2. **Delegate authority** to the Head of Community Services to commit up to £5,000 from existing resources in order to register the fund-raising vehicle with the Charity Commission.

3. **Delegate authority** to the Head of Community Services to agree detailed arrangements relating to the Development Trust.
4. **Delegate authority** to the Head of Community Services to explore the future establishment of a full Charitable Trust to manage the long-term development of the Museum of Oxford.
5. **Instruct** the Head of Community Services to report back to City Executive Board at a future date on progress in relation to the establishment of a full Charitable Trust. The report should include the Trust remit, revised charitable aims (objects), and a draft business plan outlining proposals for staffing, financial management and other aspects of the Trust's future development.

119. Scrutiny Committee Reports

a) Scrutiny Report: Devolution Plans for Oxfordshire

Cllr Tidball, Chair of the Scrutiny Devolution Review Group presented the report. She explained the task of the review group and outlined the methodology and findings of the group. She explained that devolution was important to local government as the UK is the most centralised country in the world and devolution deals bring some of that power to the local level. Achieving a deal could release significant government money to the county but the timeframe to agree a deal is small.

The government has specified the need for an elected mayor to provide strong accountable governance. The review group's preferred model is to keep the current Oxfordshire councils but to also have a mayoral combined authority, which would be responsible for the additional powers and money released from government.

She thanked the Scrutiny Officer and the Assistant Chief Executive for their hard work.

Cllr Tidball listed the benefits of securing a devolution deal, these included simplifying transportation infrastructure, building a new relationship with government and creating an employer led skills model.

She explained that the secured Cambridge-Peterborough devolution deal included significant money for social housing.

Recommendation 9 of the report suggests how the governance of a combined authority could work, including details of decision-making/voting and the ability of the combined authority to overrule a mayor. It also recommends devolving from the combined authority to the county and district councils the power to discharge functions where appropriate.

The report discusses possible local government re-organisation in Oxfordshire and outlines the strengths and weaknesses of the different models in Appendix 2. It is recommended this list be used to build consensus between Oxfordshire authorities.

A mayor would provide strong accountable decision making and could speed up decision-making by removing loggerheads.

She explained that the City is an economic hub in the county and the demographic makeup of the city needs to be shown in the decision making structure of either re-organisation model

Cllr Price thanked Cllr Tidball, Cllr Gant, and the Scrutiny Officer for the report.

The Assistant Chief Executive updated the board on the progress made in drafting a devolution deal. She explained that the Review Group's report had been very helpful to assist the decision making of the working group (made up of representatives from all Oxfordshire local authorities and LEP).

Following on from CEB agreeing the Statement of intent, to support a devolution deal with a combined authority in December, the working group has been revising its proposal. It has three objectives:

1. Housing, planning , infrastructure and transport - and has updated details on how devolved money would work for these
2. Skills; and
3. Governance arrangements – to review the government's requirements needed to secure a devolution deal, and learn from authorities that have secured deals in the last year.

The County Council launched its one council model today. It is out for public consultation until 14 March. The working group need to make sure work is progressed before the County considers their one council proposal.

The Assistant Chief Executive will update the Growth Board at the end of month.

Cllr Tanner asked what the likelihood of either proposal going ahead was. Cllr Price said that the message from the autumn statement was that government had two priorities, housing and economic growth. Devolution is seen as a way of achieving both of these. The government is pressing ahead to agree further devolution deals in Cambridgeshire, and Teeside, which suggests that devolution is the mechanism they wish to use.

The County Council's refusal to accept that there is not a consensus on re-organisation risks working against the combined authority proposal. The combined authority might fall at the democratic fence if authorities don't agree to take part.

Councillor Hollingsworth noted the emphasis on the Oxford-Milton Keynes-Cambridge corridor and questioned whether the Review Group had considered the possibility of a devolution deal based on a wider geographical footprint (e.g. including parts of Buckinghamshire), given that the county borders broadly date back to Saxon times.

Cllr Tidball said that the Group had considered this but felt that Oxfordshire could be identified as being city region (covered by one LEP) and that a wider geography would be too unwieldy and risk diluting democratic accountability. However, an Oxfordshire combined authority would provide a mechanism for joint working with other combined

authority areas (e.g. the West Midlands) in the form of joint committees covering a wider geography.

Cllr Gant said that the review group had considered different models of re-organisation. The report didn't rule out re-organisation, but outlined concerns in terms of strong accountable governance, and high quality service delivery with all unitary models.

Cllr Tidball said that any net savings of re-organisation would need to be reconsidered in light of changes to the financial settlement and business rate retention, and a unitary authority's ability to generate revenue and efficiencies

Cllr Brown said the opportunity of securing a devolution deal is very important. Having it held out to us and not trying to grasp it is wrong. Oxfordshire's economy will suffer if we don't secure a deal and we need to do everything we can to secure one.

The Assistant Chief Executive explained the report had been circulated to all Oxfordshire councils and the working group. She said she would send it to the media as well.

The Review Group's work on governance structures and the tests involved are very helpful in assisting how a combined authority could operate.

Cllr Price said that getting a devolution deal is only the beginning. Cambridge and Peterborough are already onto their second round of devolution which included social care. There is danger that people around the table might not want the deal to work.

Cllr Rowley said the Council's short to medium term priority must be to gain the benefits of devolution.

Cllr Brown said it was important the Council reached out to our partners, the LEP and key businesses in Oxfordshire and explain to them the benefits of our proposal and why the County Council's unitary option isn't the best. We must work collaboratively with the other district councils to spread the message that a 'no mayor deal' won't work and by pursuing it the County risks derailing the combined authority devolution bid.

The Assistant Chief Executive said that ultimately the decision maker is government.

The City Executive Board agreed all the recommendations listed in the Devolution Review Group report.

120.Minutes

The Board resolved to APPROVE the minutes of the meeting held on 15 December 2016 as a true and accurate record.

The meeting started at 5.00 pm and ended at 6.00 pm

Officer report to: Council
Date: 6 February 2017
Report of: Acting Head of Law and Governance
Title of Report: Petition submitted in accordance with Council procedure rules.

Summary and recommendations	
Purpose of report:	To set before Council a petition meeting the criteria for debate under the Council's petitions scheme.
Decision required:	Yes
Corporate Priority:	Not applicable.
Policy Framework:	Not applicable.
Recommendation(s): That Council:	
1.	<p>In line with the procedure for large petitions:</p> <ul style="list-style-type: none"> • hears the head petitioner for the petition; • debates: <ul style="list-style-type: none"> ○ the proposal to the Council contained within the petition; or ○ the motion proposed by Councillor Goddard ; and • decides the action it wishes to take.
<p>The petition proposes that: We the undersigned citizens of Oxford - Muslims originating from the States of Jammu and Kashmir and Pakistan - strongly urge our Local Council and councillors; national leaders – MP's and MEP's to act now to demand India stop the violent crackdown on innocent civilians in the Kashmir Valley</p> <p>Councillor Goddard has proposed a separate motion (appended separately) in accordance with the rules in 5.</p>	

Executive Board Member with responsibility for this area:	Councillor Bob Price, Leader of the Council
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The petition

1. A paper petition signed by just over 1800 people was delivered to the Acting Head of Law and Governance on 16 January 2017.

2. The petition states:

We the undersigned citizens of Oxford's – Muslims originated from the State of Jammu and Kashmir and Pakistan; we are very much worried, concern over atrocities committed in Kashmir; strongly urge our Local Council and councillors; national leaders – MP and MEP's to act now to demand India to stop violent crackdown of innocent civilians in Kashmir Valley; Kashmir region has been under military curfew for last five month July-Dec 2016 continuously, with loss of over 100s lives; 2000-4000 injured; 300-400 life threatening injuries and many left disabled-blind, disabled for rest of lives; God knows when it will stop.

Since July 2016; peaceful agitation for basic rights are suppressed by heavy handed force used by Indian military and police; innocently killing protesters daily; continues curfew; closure of schools, colleges, hospitals and Mosques for Friday congressional prayers – it was first time in last 150 years, Srinagar's main Mosque was closed to Eid Al-adah prayer; using live ammunition, pellet guns, tear gas, firing indiscriminately by military and police, targeting to kill rather than to disperse crowds.

3. The signatures are valid and come from a range of postcodes. Not all signatories live, work or study in the city. The Council's petition scheme does not require these conditions to be met before accepting a signature as valid.

The petition therefore meets the criteria for debate at Council.

Constitution rules and procedure

4. The Council's scheme for handling petitions is set out in the Constitution. The scheme specifies that petitions requesting action within the Council's powers and containing over 1,500 signatures will be debated by Full Council. The scheme also specifies that the petition organiser can address Council for up to five minutes at the start of the debate in order to present the petition.
5. If a Member wishes to put a substantive motion/recommendation on a petition that differs from the proposal in the petition then they must let the Acting Head of Law and Governance have that motion/recommendation by 10.00am on the working day before the full Council meeting. These would then be published in the Council briefing note.

Any amendments to these would have to be with Committee and Members' Services by 11.00am on the day of the meeting.

6. A substantive motion in this case is anything other than adopting the actions suggested in the petition, or deferring, referring or noting the issues raised by the petition.

Actions for Council

7. The Constitution states that there is a limit of 15 minutes for dealing with each petition. On this occasion and should the head petitioner speak for 5 minutes. the Council rules then allow 10 minutes for debate and agreement
8. The action proposed for Council in the petition is:

petitioners strongly urge our Local Council and councillors; national leaders – MP’s and MEP’s to act now to demand India stop the violent crackdown of innocent civilians in Kashmir Valley.

9. Councillor Goddard has submitted a substantive motion to be debated.

Financial implications

10. The implications of this report will depend on Council’s recommendations, if any, and Council should be mindful of the possible costs in formulating its recommendations.

Legal issues

11. The implications will depend on Council’s recommendations, if any.

Level of risk

Report author	Jennifer Thompson
Job title	Committee and Members Services Officer
Service area or department	Law and Governance
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Background Papers:
1 Petition

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To: Council
Date: 6 February 2017
Title of Report: **Motions submitted by Councillor Goddard in response to petition on the situation in Kashmir (Item 12)**

Councillor Goddard will be asked to propose his motion submitted in response to this petition

Councillors are asked to debate and reach conclusions on the motion proposed here and/ or the requested actions in the petition.

Motion relating to petition submitted on situation in Kashmir (proposed by Councillor Goddard)

Liberal Democrat member motion

Council note that the issue of Kashmir remains an outstanding item on the agenda of UN Security Council almost 68 years after the resolution of 13th August 1948, which declared the right of the people of the state of Jammu Kashmir to self-determination, despite this the state remains divided by India and Pakistan. The UN has adopted various further resolutions on the issue but it remains unresolved. During the last 68 years, India and Pakistan have been at war with each other and have also acquired nuclear weapons adding to the danger of this conflict. Another consequence of this conflict is that both countries are spending huge amounts of money on military capabilities while one third of the population of the world lives below the poverty lines with limited access to education, healthcare and clean drinking water facilities.

Since 1990 after an uprising in the areas under Indian Administered Kashmir about 80,000 people have lost their lives, many have been disabled for life and about 10,000 people still remain unaccounted for whilst Amnesty International reports that several unmarked graves have been found. Since 8th July 2016 there has been an escalation in the Kashmir valley after the death of few young persons. The people of Kashmir valley came out in very large numbers to pay tributes their slain youth by the security forces that flared up another cycle of violence. The government imposed a strict curfew in Kashmir valley but the protests and killings continued. Until now around over 100s people lost their lives, more than one hundred young and elderly lost eyesight as pellet guns were used to disperse the protesting crowds and about 6,000 people were injured. The businesses remained closed for over few months; hospitals were short of medicines and doctors worked around the clock to provide emergency health care.

People of Kashmir want to live peacefully but this would not be possible until the wishes of the people of Jammu Kashmir to decide their future in a free fair environment

are fulfilled as promised by the UN Security Council resolutions. It is humble request to members of the Council to please support the people of Kashmir who are seeking their right of self-determination and want to live peacefully with their neighbours. With your support, they would be able to achieve their objective of promoting peace in the region.

This Council believes that a permanent resolution to this dispute would bring considerable benefits to the people of Jammu and Kashmir, India and also Pakistan. It would enhance the overall peace and security of the region, as well as bringing comfort to many Oxford's British Kashmiris with their family connections there.

The Council calls on both elected members of Parliament of Oxford to urge Her Majesty's Government to engage with international partners to:

- Urge intervention by the international community through the United Nations to bring a permanent resolution to the state of Jammu and Kashmir by holding a referendum under the UN peace keeping forces, which allows the people of this state, in accordance with the United Nations resolutions, to exercise their right to decide their future free from coercion and intimidation;
- Stop all forms of mistreatment of the people of Kashmir by the Indian forces that includes abduction, torture, murder and rape as instruments in any political cause, and calling on all sides in this dispute to condemn such incidents and to observe in full, international standards of human rights;
- Insist that all sides permit unimpeded access for international human rights monitors;
- Acknowledge Britain's share of responsibility for a dispute that dates from the arrangements for independence, and recognise that it is under an obligation to seek a solution that is based on a commitment to peace, democracy, human rights and mutual tolerance.
- Involve the people of Jammu and Kashmir in any dialogue as this is an international issue and not just bilateral.

To: Council
Date: 6 February 2017
Report of: Councillor Bob Price, Leader of the Council
Title of Report: Oxfordshire Partnerships Update Report

Summary and recommendations	
Purpose of report:	To provide members with an update on the key Oxfordshire wide partnerships.
Key decision:	No
Executive Board Member:	Councillor Bob Price, Leader of the Council
Corporate Priority:	All Corporate Plan priorities
Policy Framework:	The Corporate Plan
Recommendation(s): That Council resolves to:	
1.	Council is asked to note the content of the report and to ask the Leader of the Council any questions arising.
2.	Council is recommended to note the report.

Appendices	
Appendix 1	Partnership Update Report, Oxfordshire, Report from Head of Policy, Oxfordshire County Council, presented to the Oxfordshire Partnership on 19 October 2016

Introduction and background

1. The 'Partnership Update Report, was produced by the Head of Policy at Oxfordshire County Council and presented to the Oxfordshire Partnership on 19 October 2016. This is an annual report and members received a previous update on 6 December 2015.
2. The report provides a summary overview of the following Oxfordshire wide partnerships (the Oxford City Council representative on the partnership is listed below the partnership name):

- **Oxfordshire Local Enterprise Partnership**
Cllr Bob Price, Leader of the Council (Corporate Strategy and Economic Development)
 - **Oxfordshire Growth Board**
Cllr Bob Price, Leader of the Council (Corporate Strategy and Economic Development)
 - **Oxfordshire Health and Wellbeing Board (also including the Health Improvement Board and Children's Trust Partnership)**
Cllr Ed Turner (Finance, Asset management and Public Health)
 - **Oxfordshire Safer Communities Partnership**
Cllr Dee Sinclair (Community Safety)
 - **Oxfordshire Environmental Partnership**
Cllr John Tanner (Climate Change and Cleaner Greener Oxford)
 - **Oxfordshire Stronger Communities Alliance**
Julia Tomkins receives the papers for these meetings
 - **Oxfordshire Safeguarding Children Board**
Tim Sadler, Head of Community Services
 - **Oxfordshire Safeguarding Adults Board**
Val Johnson, Policy and Partnerships Manager
 - **Oxfordshire Strategic Schools Partnership** (This is a new partnership which has been established 'to bring partners together to promote the development of sustainable school to school support across the county').
Val Johnson, Policy and Partnerships Manager
3. The report was produced for the Oxfordshire Partnership meeting on 19th October and reports from contributing partnerships written prior to this. It may not therefore reflect most recent developments of all elements of the partnership work. It was not considered at the City Council meeting in December because priority was given to the LEP Partnership Board report at that meeting. Members receive regular and more detailed reports on the Oxfordshire wide Partnerships. These have included:
- Report on Oxfordshire Partnerships, 7 December 2015
 - Oxfordshire Local Enterprise Partnership, 8 February 2016
 - Oxfordshire Growth Board, 19 April 2016
 - Community Safety, 25 July 2016
 - Environmental and Waste, 29 September 2016
 - Oxfordshire Local Enterprise Partnership, 5 December 2016

4. CEB has also received a detailed Annual Report on the City Council's contribution to the work of the Oxfordshire Safeguarding Children Board and the Oxfordshire Safeguarding Adults Board at its meeting on 16 June 2016.

Financial implications

5. There are no direct financial implications relating to this report. Oxford City Council's input into these partnerships is coordinated by the Policy and Partnership Team and individual service areas participate in the partnerships within existing resources and budgets.

Legal issues

6. There are no legal implications to this report.

Conclusion

The City Council cannot achieve our vision without our partners – councils, public agencies, business and voluntary and community organisations. We are therefore focused on building strong partnerships, collaboration and influencing others. We therefore play an active role in the key Oxfordshire wide Partnerships. This is particularly important in relation to economic development, urban regeneration, tackling deprivation, improving education and skills, reducing crime and promoting a low-carbon Oxford.

Report author	Val Johnson
Title	Policy and Partnerships Manager
Service area or department	Assistant Chief Executive
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Background Papers: None

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PARTNERSHIP UPDATE REPORT

Report by the Head of Policy

This report provides an update on the Oxfordshire-wide partnerships which are critical in progressing key countywide priorities, enabling partners to work across the themes of a thriving Oxfordshire, including economic growth, health and wellbeing, thriving communities, and support to the most vulnerable;

- Oxfordshire Local Enterprise Partnership
- Oxfordshire Growth Board
- Oxfordshire Environment Partnership (formerly Environment and Waste Partnership)
- Oxfordshire Health and Wellbeing Board
- Oxfordshire Safer Oxfordshire Partnership (formerly Safer Communities Partnership)
- Oxfordshire Stronger Communities Alliance
- Oxfordshire Safeguarding Children Board
- Oxfordshire Safeguarding Adults Board
- Oxfordshire Strategic Schools Partnership Board

Each partnership report addresses the following points:

- The current focus for the Partnership;
- The personnel (Chairman and supporting staff) of the Partnership
- The Partnership's governance arrangements;
- The Partnership's key achievements in the last year;
- The aims for the Partnership in the year ahead;
- The key challenges for the Partnership and how these will be addressed going forward.

Details of the current/future work undertaken by these Partnerships are shown in this report. Each is a snapshot at a particular point in time (with the completion date shown in the preface in each case) rather than a formal report for the financial or calendar year.

The most significant structural change to report since the 2015 update is that the Strategic Schools Partnership has established its terms of reference, working patterns, membership, and functions. The work of this partnership is included in this yearly update alongside an update from Oxfordshire Early Years Board.

Partnership Name	Oxfordshire Local Enterprise Partnership (OxLEP)
Date of completion	25 July 2016
Chairman	Jeremy Long
OCC Lead Member	Cllr Hudspeth
OCC Lead Officer	Bev Hindle
Last Meeting Date	June 2016
Next Meeting Date	6 September 2016
Website Address	http://www.oxfordshirelep.org.uk/
Governance Arrangements	<p>OxLEP became a Company Limited by Guarantee on 1 April 2015. Cllr Hudspeth is a non-executive director of OxLEP limited.</p> <p>Oxfordshire County Council remain the accountable body for OxLEP.</p>
The current focus for the Partnership	
<ul style="list-style-type: none"> • The Oxfordshire Local Enterprise Partnership (OxLEP) is focussed on leading, championing and developing the Oxfordshire economy. • Its primary objective is to deliver the Oxfordshire vision; <i>The Vision for Oxfordshire is that by 2030 Oxfordshire will be a vibrant, sustainable, inclusive world leading economy, driven by innovation, enterprise and research excellence.'</i> • We continue to work in partnership with our local authority partners to develop a compelling case for an Oxfordshire devolution deal which comprises of strategic planning & transport, skills, business support and health and social care functions aligned to a collective £6.2bn devolution ambition. • OxLEP has recently submitted a £382m Local Growth Fund submission to government, in partnership with OCC and stakeholders. We are now entering the negotiation stages with an announcement likely in the autumn statement. Our 37 strategically assessed projects are spread across our four themes of people, place, enterprise and connectivity. • Focus on maximising government investment into the county alongside ensuring we deliver against our existing c£2bn growth programme. • Having formally seconded across the County's economy & skills team into OxLEP the focus is on integration of teams into a single delivery unit and setting into our new office at City of Oxford College. 	

The Partnership's key achievements in the last year

Strategy

- Agreed with Government the final version of the European Structural Investment Funds (ESIF) strategy setting out how Oxfordshire's c. £19.5million allocation will support growth.
- Commenced delivery of the growth ambitions contained in the ESIF Strategy by assisting in the preparation, publication and assessment of specifications for projects including:
 - £1m for business support activities
 - £2.6m for Innovation activities
 - £1.4m for low carbon activities
 - £1.2m for helping the long term unemployed to enter training and the labour market
 - £1m to help young people who are Not in Education, Employment or Training (NEET) and to prevent young people from becoming NEET
 - £0.5m for an Oxfordshire Community Grants Scheme for community organisations to work with local people to help them into training and employment.
- In December 2016 launched the Strategic Environmental Economic Investment Plan (SEEIP); setting out a £31m programme of environmental projects and programmes that will drive economic growth and jobs creation, in advance of potential future funding opportunities (i.e. developing the project 'pipeline'). The priorities are:
 - Growing the green economy
 - Enhancing the quality and resilience of urban areas
 - Improving management of land to reduce flood risk, enhance water resources and promote biodiversity
 - Promoting and enabling access to the countryside
 - Engaging people in the environment and enabling more sustainable lifestyles
- In July 2016, launched the Creative, Cultural, Heritage and Tourism (CCHT) Investment Plan; setting out a £44m programme of projects and programmes that will drive economic growth and jobs creation, in advance of potential future funding opportunities (i.e. developing the project 'pipeline'). The priorities are to deliver:
 - Productive and engaging experiences
 - Skills, talent development and business growth
 - Creative place-making
- Worked with Oxford University, on the development of an Oxfordshire Innovation strategy setting out our collective innovation ambition for the County. It is envisaged the strategy will be launched in autumn.

- Worked on refreshing the Strategic Economic Plan 2016 with the aim of publishing in November 2016.

Supporting business

The infographic below, describes our business support activity in the previous year. We are currently finalising c£3.6m Economic Regional Development Fund business support programmes with Communities and Local Government.



Through “Invest in Oxfordshire”, supported 106 new business investments into the County creating or safeguarding c1700 jobs.

Skills

- Out skills activities are overseen by the Oxfordshire Skills Board (OSB).
- OSB continues to oversee the delivery of our £1.5m city deal skills programme that is driving growth in apprenticeship delivery.
- Overseen the development of 3 x skills capital programmes totalling £9m investment into STEM and the care sector.
- Participated in the Thames Valley Area review of post 16 education covering Oxfordshire, Buckinghamshire and Berkshire.
- Refreshing our skills strategy – launching in autumn
- Delivering nationally recognised labour market intelligence briefings
- One of the national leaders in the delivery of the Careers & Enterprise company’s ‘Enterprise Advisor’ network that supports links between education and business and aligned to our O2i initiative.
- Contributed to the emerging ESIF application, Local Government Fund and devolution negotiations.

The aims for the Partnership in the year ahead

- Maximise investment into the County through LGF and other opportunities
- Ensure delivery against existing funding agreements, which will be mitigated by the robust performance management framework in place and the strategic oversight role of the Growth Board.
- Maximise the opportunity of the potential Oxfordshire devolution opportunity
- Work with the Manging authorities to continue to deliver the ESIF Strategy projects outlined above in the context of Brexit negotiations
- Establish strong working groups to take forward the work on the SEEIP and CCHTIP
- Publish and launch the Strategic Economic Plan for Oxfordshire 2016 in November.
- Embed the aligned teams and maximise delivery to business across our various products
- Refresh OxLEP board membership by appointing at least two new non-executive director.

The key challenges for the Partnership and how these will be addressed going forward.

- Ensuring delivery against existing funding agreements, which will be mitigated by the robust performance management framework in place and the strategic oversight role of the Growth Board.
- Maximising government investment into an already successful economy; mitigated through continued excellent relationships at senior official and ministerial level
- Ensuring we are able to respond positively and promptly and be 'strategically opportunistic' as potential future funding opportunities emerge. This will be addressed by ensuring partners and stakeholders are fully engaged and aware of potential opportunities as they arise and by developing, as far as is practicable, a robust suite of business cases (eg. CCHT & SEEIP), in advance of potential funding opportunities
- Delivering our ESIF outcomes in the post Brexit landscape and associated ongoing uncertainty over the national programme

Partnership Name	Oxfordshire Growth Board
Date of completion	August 2016
Chairman	The meetings are administered and hosted on a rotational basis and currently Oxfordshire County Council is the hosting authority. Chairman: Cllr Ian Hudspeth Programme Manager: Paul Staines
OCC Lead Member	Cllr Ian Hudspeth
OCC Lead Officer	Sue Halliwell
Last Meeting Date	26 May 2016
Next Meeting Date	26 September 2016
Website Address	https://www.oxfordshire.gov.uk/cms/content/oxfordshire-growth-board (Public meetings - minutes are currently online on Cherwell website. County website to be updated to reflect transfer of role as lead authority from CDC to OCC)
Governance Arrangements	
<p>The Growth Board is a Statutory Joint Body with a core membership (with voting rights) comprising Leaders or Cabinet/Executive Members from each of the Oxfordshire local authorities. The board also includes non-voting members such as the Oxfordshire Local Enterprise Partnership and the Skills Board. It is supported by an executive of senior officers from the six member local authorities, the Homes & Communities Agency (HCA), the Environment Agency and other partners.</p> <p>Growth Board meetings and chairmanship are administered and hosted on an annual rota basis and currently Oxfordshire County Council is the host authority.</p>	
The current focus for the Partnership	
<ul style="list-style-type: none"> To provide leadership for partnership working and collaboration on spatial planning, economic development, housing, transport, and general infrastructure across Oxfordshire. Leadership of the post-SHMA (Strategic Housing Market Assessment) process in the context of the duty to cooperate <p>The purpose of the Oxfordshire Growth Board to provide governance over planning and infrastructure in Oxfordshire, the Strategic Economic Plan and investment funding streams (for example City Deal and the Local Growth Fund).</p> <p>The programme of projects it oversees currently includes major transport upgrades (e.g. A40), strategy development for spatial planning ,infrastructure and the establishment of training and skills centres to enhance the employability of local people. Funding for these largely comes from Government, together with match funding from private businesses, developers and local councils.</p>	
The Partnership's key achievements in the last year	

- Oversight of delivery of a multi-million pound City Deal and Local Growth Deal projects, new Local Growth Fund project proposals, in particular the potential housing programmes in each district and the strategic transport infrastructure needed to support growth.
- Approaching completion of various work streams in the post SHMA Strategic Work Programme, identifying and assessing spatial options for accommodating Oxford's unmet housing needs with a view to agreeing a numerical apportionment of unmet need between the districts at the September 2016 meeting.
- Engagement on the consultation draft of the updated Strategic Economic Plan and associated investment plans and strategies for skills, innovation, creative, cultural, heritage and tourism sectors, and the environment including supporting the delivery of the Strategic Environment and Economic Investment Plan.

The aims for the Partnership in the year ahead

- To progress with the next stages of a joint post SHMA strategic work programme, focusing on the preparation of an Oxfordshire Infrastructure Strategy, identifying investment priorities to 2040
- To oversee the managed delivery of Local Growth Fund projects and the submission of Oxfordshire Large Local Major Schemes, once timelines are announced / confirmed by Government
- To oversee the update of the Strategic Economic Plan, in the light of Local Growth Funding and any Large Local Major Schemes decisions

The key challenges for the Partnership and how these will be addressed going forward.

- To reach an agreement on the apportionment of Oxford's unmet housing need (working assumption of 15,000 homes) in the context of duty to cooperate
- Maintain momentum of joint-working on post SHMA strategic work programme as districts take forward sites for unmet need through the Local Plan process
- Ensuring delivery of the City Deal Programme and Local Growth Fund projects is maintained to support housing and employment growth
- Managing the bidding/funding process and priorities, particularly bids for Local Growth Funding and/or funding for Large Local Major Schemes.

Partnership Name	Oxfordshire Environment Partnership
Date of completion	09/08/16
Chairman	Cllr Richard Langridge
OCC Lead Member	Cllr Nimmo Smith
OCC Lead Officer	N/A – currently lead by West Oxfordshire
Last Meeting Date	Friday 8 th July 2016
Next Meeting Date	Friday 4 th November 2016
Website Address	N/A
Governance Arrangements	<i>Terms of reference available on request</i>
The current focus for the Partnership	
<p>The Partnership’s terms of reference are to help coordinate shared action on Oxfordshire 2030 pledges relating to waste, energy, climate change, biodiversity and flooding including the monitoring of commitments and actions outlined via:</p> <ul style="list-style-type: none"> • Climate Local Commitments • The Joint Municipal Waste Management Strategy • The Flood Risk Management Strategy 	
The Partnership’s key achievements in the last year	
<p>1. Climate Local Commitments</p> <p><i>Local Authority Carbon Reduction Targets</i></p> <p>The Oxfordshire Environment Partnership members have collectively committed to a 3% year on year reduction in greenhouse gas emissions from their estates, in line with the Oxfordshire 2030 target to reduce county-wide emissions by 50 per cent by 2030.</p> <p>Taking all six Oxfordshire local authority estates together, the average year on year reduction in emissions between 2010/11 (the baseline year) and 2014/15 was 7.4 per cent. The data for each Authority is published annually in line with national governmental reporting requirements.</p> <p><i>Oxfordshire Partnership Carbon Reduction Commitments</i></p> <p>Whilst local authorities monitor their reductions via the Oxfordshire Environment Partnership, there are no current mechanisms in place to monitor progress toward the wider Oxfordshire 2030 target by other members of the Oxfordshire Partnership. OEP are keen to work with the broader partnership to put monitoring in place.</p> <p>A recent piece of work commissioned by the County Council indicates that action is needed locally to take leadership and achieve this target.</p> <p><i>OxFutures Project</i></p> <p>Oxfutures is an ambitious programme to lever £15 million of investment into low energy and energy efficiency projects across Oxfordshire. The programme was kickstarted by a grant from Intelligent Energy Europe to Oxford City Council and</p>	

Oxfordshire County Council. It is delivered by the Low Carbon Hub.

The project has brought in investment of around £4.5M so far and has been hugely successful in mobilising renewable energy projects. Share offers are currently out on two further large renewable schemes. The project will close in November 2016, and any further projects agreed by November will count towards the targets, and be delivered over the next three years. There has been very strong partnership working and flexibility. Community renewable energy projects proved to be the strength of the programme. Solar schools have also been very successful and deliver energy and educational benefits.

Low Carbon Oxford - Pathway to 2020

The Low Carbon Oxford Partnership sets emissions targets of 40% by 2020 for Oxford. Oxford City wanted to check progress to see if they were on target for this as 2020 is not far away. A Sustainable energy action plan has been produced using the Covenant of Mayors Commitment template. The city of Oxford's emissions have reduced by 12.8% between 2005 (the baseline year) and 2012, which is actually 18% in capita terms. Projections indicate that partners will be close to the 40% target, but considerable action is still needed by partners.

LEMUR

Local Energy Mapping for Urban Retrofit which is led by BioRegional, Oxford Brookes University, Cherwell District Council & Future Cities Catapult. The LEMUR project won funding from Innovate UK in 2015 to develop a solution to the significant challenges of tackling urban retrofit in the UK. It is a challenge to improve existing housing stock which is one of the worst in Europe and it is anticipated 80% of existing dwellings will still exist in 2050. The project aims to develop a data driven service for local authorities and RSLs for better targeted planning and delivery of energy efficiency. It was initially intended to enable targeting of GreenDeal funding but since the end of that funding stream the project partners are working with British Gas for a boiler replacement scheme.

2. Joint Municipal Waste Management Strategy

Food waste reduction project

Despite all households in Oxfordshire having the ability to separate food waste for recycling at kerbside, food waste continues to be a major component of the residual waste stream (refuse bin). Continual education and engagement with residents is required to reduce the amount of food waste generated and to encourage residents to recycle food waste using their special caddies.

Aside from the environmental benefits, processing food waste at an Anaerobic Digestion plant is significantly cheaper than sending it (in the residual bin) to landfill or the Energy Recovery Facility at Ardley. Better yet, the prevention of food waste in the first instance would create significant savings, both in collection and processing costs. Food waste collected via the special caddies either goes to an anaerobic digester and is processed into biogas and digestate or to an in-vessel composting plant to create soil conditioner. The biogas creates enough renewable energy to

power 8400 homes across Oxfordshire (3% of Oxfordshire)

The partnership members agreed to undertake a food waste recycling engagement project (Project); a collaborative project between all six OEP members and Agrivert (anaerobic digestion contractor). This is currently at a planning stage and is designed to increase the amount of food waste captured at kerbside by removing known barriers to participation by householders.

Courtauld 2025 Agreement

All partners have agreed to sign this agreement.

WRAP (Waste Resource Action Plan) are leading on The Courtauld Commitment 2025, which is an ambitious ten-year voluntary agreement that brings together organisations across the food system, from producer to consumer, to make food and drink production and consumption more sustainable. The aim is to achieve:

- 20% reduction in food & drink waste arising in the UK
- 20% reduction in the Green House Gas intensity of food & drink consumed in the UK
- A reduction in impact associated with water use in the supply chain

Signatories of the agreement are asked to commit to the following

- Work with others to identify and develop good practices in engaging with others
- Engage with residents and colleagues to enable changes in consumption habits- for example deliver “Love Food hate Waste” Messages
- Report Annually to WRAP on what has been done to engage with residents.

3. Flood Risk Management Strategy

OEP has commended the partnership working approach of Oxfordshire’s local authorities in this important area.

Flood Risk Management Strategy

Oxfordshire’s Flood Risk Management Strategy and action plan are available online. The actions are monitored by the Oxfordshire Environment Partnership:
<https://www.oxfordshire.gov.uk/cms/content/oxfordshire-local-flood-risk-management-strategy>

Flood Toolkit

A flood toolkit will be available this autumn at
<https://www.oxfordshirefloodtoolkit.com/>.

The aims for the Partnership in the year ahead

1. Work with broader Oxfordshire Partnership members to measure and monitor collective greenhouse gas emissions.

2. Monitor progress on Food Waste reduction and other waste campaigns
3. Publish the Flood Toolkit
4. Monitor partners impact and actions on Biodiversity

The key challenges for the Partnership and how these will be addressed going forward.

The partnership has no dedicated administrative resource going forward. This is being shared between partners.

Partnership Name	Health and Wellbeing Board
Date of completion	26th July 2016
Chairman	Cllr Ian Hudspeth and Dr Joe McManners
OCC Lead Member	Cllr Ian Hudspeth
OCC Lead Officer	Jonathan McWilliam
Last Meeting Date	14 th July 2016
Next Meeting Date	10 th November 2016
Website Address	https://www.oxfordshire.gov.uk/cms/public-site/health-and-wellbeing-board <i>(Public meetings - minutes are online)</i>
Governance Arrangements	
<p>The Health and Wellbeing Board members include District and County councillors, the Oxfordshire Clinical Commissioning Group, NHS England, Healthwatch Oxfordshire and senior officers from local government. Three Partnership Boards report to it - the Older People's Joint Management Group, the Health Improvement Board and the Children's Trust.</p> <p>The Health and Wellbeing Board meets in public three times a year. The Partnership Boards meet more frequently, although not always in public.</p>	
The current focus for the Partnership	
<p>The establishment of a Health and Wellbeing Board became a statutory requirement for every upper tier local authority through the Health and Social Care Act 2012, which took effect from April 2013. In Oxfordshire a Shadow Board met from March 2012.</p> <p>The primary objective of the Health and Wellbeing Board is to work together to improve everyone's health and wellbeing, especially those who have health problems or are in difficult circumstances.</p> <p>To achieve this, the Board provides strategic leadership with the aim of coordinating health, social care and wellbeing services across the county, ensuring plans are in place and action is taken to realise those plans. All members hold each other to account, expect good results and continue to strive for good quality.</p> <p>There are national and local drivers for the transformation of the health and social care system to ensure that good quality services are available at the right time and in the right place. A focus on prevention of ill health and addressing the wider determinants of health is a feature of the work. This is reflected in the priorities and outcomes for the Health and Wellbeing Board, as set out in the Joint Health and Wellbeing Strategy 2015-19.</p> <p>The Board is responsible for an annual report on the Joint Strategic Needs Assessment (JSNA). This monitors trends in the health and wellbeing of Oxfordshire's population and assesses changing patterns of need and demand for services. As in previous years the JSNA was the basis for reviewing the Joint Health</p>	

and Wellbeing Strategy, alongside learning from the last 12 months of implementing the strategy and consultation with key stakeholders.

The Board's overall priorities for 2016-17 were not changed in this year's refresh of the Strategy. However, all outcomes and ambitions set for the year were revised and a new performance framework produced. This enables the Board and the partnership boards to monitor progress against the priorities at each meeting.

The priorities are:

Children and young people

Priority 1: All children have a healthy start in life and stay healthy into adulthood

Priority 2: Narrowing the gap for our most disadvantaged and vulnerable groups

Priority 3: Keeping all children and young people safe

Priority 4: Raising achievement for all children and young people

Adult health and social care

Priority 5: Working together to improve quality and value for money in the health and social care system

Priority 6: Living and working well: adults with long term conditions, physical or learning disability or mental health problems living independently and achieving their full potential

Priority 7: Supporting older people to live independently with dignity whilst reducing the need for care and support

Health Improvement

Priority 8: Preventing early death and improving quality of life in later years

Priority 9: Preventing chronic disease through tackling obesity

Priority 10: Tackling the broader determinants of health through better housing and preventing homelessness

Priority 11: Preventing infectious disease through immunisation

The Partnership's key achievements in the last year

Through the work of the Board, its member organisations and the other partners, there are a number of positive developments that can be reported over the last year:

- There have been big improvements in the take up of free early education for eligible 2 years olds.
- More than 146 schools have received direct support to implement Anti-Bullying strategies.
- A higher percentage of pregnant women saw a healthcare professional in the first 13 weeks of their pregnancy - 95.8% exceeding our target of 92%.
- High coverage rates for some childhood immunisations were achieved across the county. This included the number of children receiving their first dose of MMR vaccine which remained above the 95% target, although some areas remained below 94%.
- The number of hospital admissions caused by unintentional and deliberate

injuries in young people aged 15-25 years has decreased.

- The number of young people not in education, employment or training has continued to fall.
- Over 28,000 people had help from the Community Information Network, which provides relevant, personalised information and advice about what is available to keep well and what support and care there is in local areas.
- We have continued to bring together the work of health and social care with communities and the voluntary sector - our first Neighbourhood team of community health and social care staff in Wantage and Faringdon is based with local GPs.
- The number of total delayed days decreased by 28% and delayed days for social care reasons decreased by 36% from May 2015 to May 2016. In the same period the number of delayed days increased by 25% nationally.
- The average pick up speed for home care reduced from 17 days for the same period in 2015 to 5 days in June 2016. The growth of Extra Care Housing continues and will deliver more units in 2016/17.
- People who use health and social care services report a high level of satisfaction with their care, access to information and receiving support in a timely way.
- Overall the rate of breastfeeding at 6-8 weeks is higher than the national average.
- The number of obese children in School Year 6 in Oxfordshire fell slightly and the proportion is lower than the national average.
- The number of adults who are physically inactive fell, maintaining our good position when compared to the England average.
- The number of cases where positive action to prevent homelessness was successful has exceeded the target by 5% in spite of the fact that the number of cases continue to rise.
- A high number of households in Oxfordshire received information or services to enable significant increases in the energy efficiency of their homes or their ability to afford adequate heating, as a result of the activity of the Affordable Warmth Network and their partners.
- The Children and Young People's Plan for 2015-2018 was presented to the Board in July by a group of children and young people involved in producing it. It was adopted by the Board.

The aims for the Partnership in the year ahead

The Health and Wellbeing Board agreed its priorities for the year ahead at its meeting on 14th July 2016, when it agreed the refreshed Joint Health and Wellbeing Strategy. The Strategy sets out the indicators and targets the Board will use to measure progress on achieving the priorities set out above.

Key themes include:

- Shifting services towards the prevention of ill health.
- Reducing inequalities, breaking the cycle of deprivation and protecting the vulnerable.
- Giving children a better start in life.
- Reducing unnecessary demand for services.
- Helping people and communities to help themselves.
- Making the patient's journey through all services smoother and more efficient.

- Improving the quality and safety of services.
- Streamlining financial systems, especially those pooled between organisations, and aligning all budgets more closely.

The key challenges for the Partnership and how these will be addressed going forward.

- Reviewing and refreshing the role and function of the Children's Trust, and its relationship with the Oxfordshire Safeguarding Children's Board and other key partnership boards.
- Addressing poor outcomes by targeting the population groups or areas of the county where performance is comparatively poor.
- Building on the involvement and engagement of people in Oxfordshire, including people who use services and their families and friends, working closely with Healthwatch Oxfordshire.
- Ensuring the voice of children and young people is inherent in the work of the Children's Trust.
- Learning from the development of the Sustainability and Transformation Plan for the whole health and social care system in Oxfordshire.

Partnership Name	Safer Oxfordshire Partnership
Date of completion	1 August 2016
Chairman	Cllr Kieron Mallon
OCC Lead Member	Cllr Kieron Mallon
OCC Lead Officer	Chief Fire Officer David Etheridge
Last Meeting Date	28th July 2016
Next Meeting Date	26 th November
Website Address	https://www.oxfordshire.gov.uk/cms/content/safer-oxfordshire-partnership <i>(Public meetings – agenda is put on website one week before each meeting)</i>
Governance Arrangements	
<p>The partnership has reviewed itself over the past year and is now known as the Safer Oxfordshire Partnership.</p> <p>The Safer Oxfordshire Partnership consists of an elected member-led Oversight Committee which provides support and challenge to an officer-led Coordination Group., This delivers the statutory community safety requirements at the county level. A key change following the review is that the partnership now has a more 'bottom-up' approach with the city/ district level Community Safety Partnerships driving forward the business needs through the efficient and effective identification, development and delivery of countywide community safety priorities.</p> <p>The Chairman attends the Oxfordshire County Council Performance Scrutiny meeting every year.</p> <p>The terms of reference for both the Committee and the Coordination Group can be found on the partnership webpage</p> <p>The partnership has also worked alongside the other countywide partnerships (Safeguarding Boards, Health & Wellbeing Board, Childrens Trust) and the city/ district level Community Safety Partnerships (CSPs) to agree a working protocol on effective liaison across these partnerships. The working protocol is also available on the partnership webpage.</p>	
The current focus for the Partnership	
<p>The partnership has recently signed off its annual report for 2015-6 and agreed its community safety agreement (CSA) for 2016-17 which identifies the countywide priorities for the partnership.</p> <p>The partnership is responsible for delivering the new Preventing radicalisation agenda and has just signed off a memorandum of understanding. Setting out the roles and responsibilities for the city/ district CSPs and Safer Oxfordshire in delivering the Prevent agenda. In addition, there is a need to support the Safeguarding Boards to develop guidance on identifying and responding to modern slavery and exploitation.</p>	

On-going activities include:

- raising awareness of Child Sexual Exploitation (CSE) through supporting the Oxfordshire Safeguarding Children's Board CSE sub-group
- supporting the coordination of domestic abuse prevention activity across the county, including FGM, forced marriage and honour-based violence
- preventing crime and Anti-Social Behaviour through the district Community Safety Partnerships
- reducing re-offending through supporting the Thames Valley-wide Reducing Reoffending Strategy and supporting delivery of the Youth Justice Strategy 2016-17 and activity to reduce the harm caused by alcohol and drugs misuse, including ex-offenders.

Priorities for 2016-17 are listed under the aims for the Partnership below.

The Partnership's key achievements in the last year

The partnership has reviewed itself so that its priorities are driven by local concerns that require county wide coordination.

The partnership contributed to the development of a working protocol setting out how countywide partnerships and the CSPs will work together to avoid duplication and gaps in safeguarding, protecting vulnerable people, and keeping communities safe.

The partnership allocated funding from the Police and Crime Commissioner (PCC) to support projects that will deliver the strategic objectives set out in the PCC's Police and Crime Plan.

The following highlights some of the activities that have been delivered using this funding to cut crimes that are of most concern to the public, reduce re-offending; to protect vulnerable people; to protect people from serious and organised crime, terrorism and internet based crime.

- Community Safety Partnerships continued to deliver their local Child Sexual Exploitation (CSE) action plans to increase awareness of the risks of CSE amongst local communities. Partnership funding was also used to commission a project to support young people at risk or perpetrating CSE in Banbury and East Oxford.
- Community Safety Partnerships delivered a range of youth diversionary projects to successfully reduce Anti-Social Behaviour and improve the safety of town centres at night
- The County Council Drug and Alcohol Team supported the Refresh Café initiative. This initiative aims to provide work/ employment-based interventions, support and real work experience to drug and alcohol users with a history of offending to reduce re-offending and sustain recovery.

- The Prevent Implementation Group secured Home Office funding to train over 400 frontline staff to identify the signs of radicalisation and make referrals through safeguarding procedures.
- Commissioned the Rose Clinic to identify and treat women who have been subject to Female Genital Mutilation (FGM).
- Delivered activities through the Youth Justice Service to prevent entry into the criminal justice service and reduce the number of first time entrants (aged 10-17) by 25.7% in the 12 months to June 2015, compared with a reduction of 11.5% nationally.
- Provided funding to train an additional 115 domestic abuse champions across Oxfordshire.

The aims for the Partnership in the year ahead

The partnership priorities for 2016-17 are to:

- Reduce Anti-Social Behaviour
- Reduce levels of offending and re-offending, especially amongst young people
- Reduce the harm caused by alcohol and drugs
- Protect those at risk of abuse and exploitation
- Reduce the risk of radicalisation and hate crime
- Reduce violence and serious and organised crime

The key challenges for the Partnership and how these will be addressed going forward.

The key challenges are:

- Ensuring the new Safer Oxfordshire Partnership works efficiently and effectively to create safer communities through support and challenge
- Implementing the working protocol through setting up a Partnership Working Group
- Supporting the development of the new “Thames Valley Reducing Reoffending Strategy 2015-18”
- Supporting the Safeguarding Boards to develop guidance on identifying and responding to modern slavery and exploitation
- Assessing compliance against the Prevent duty

Partnership Name	Oxfordshire Stronger Communities Alliance
Date of completion	2 August 2016
Chairman	Rt Revd Bishop Colin Fletcher & Cllr Rodney Rose
OCC Lead Member	Cllr Rodney Rose
OCC Lead Officer	Jonathan McWilliam
Last Meeting Date	30 June 2016
Next Meeting Date	20 October 2016
Website Address	https://www.oxfordshire.gov.uk/cms/content/oxfordshire-stronger-communities-alliance <i>(Public meetings - minutes are online)</i>
Governance Arrangements	
<p>The Oxfordshire Stronger Communities Alliance (OSCA) brings together 23 members from voluntary sector support providers, faith groups, representatives of local councils, the NHS, military and police.</p> <p>OSCA Partnership meetings are held three times a year.</p>	
The current focus for the Partnership	
<p>The focus for Oxfordshire Stronger Communities Alliance (OSCA) for the forthcoming year is to:</p> <ul style="list-style-type: none"> • Develop capacity and capability within the voluntary sector • Raise the profile of volunteers and increasing the numbers • Work with the sector to ensure that communities are supported through service changes such as Children’s, Transport and Day Services. • Improve communication between services providing infra-structure support to the voluntary and community sector <p>This will be supported by Oxfordshire Community Voluntary Action and Oxfordshire Rural Community Council along with Oxfordshire Community Foundation.</p>	
The Partnership’s key achievements in the last year	
<p>OSCA has continued to build capacity amongst the voluntary and community sector organisations it represents. It has supported more organisations experiencing financial difficulties and has worked with partners to build sustainability and capacity.</p> <p>Work has continued to support the community transport review and more recently planning for the impact of the removal of bus subsidies. Oxfordshire Rural Communities Council have supported areas wanting to develop community transport schemes by recruiting volunteer drivers in targeted areas where demand cannot be met by existing car schemes.</p> <p>The Children & Young Peoples Forum, is proving popular and continues to grow, bringing a wider awareness to the sector of disseminating good practice and understanding each sectors requirements and service provision. This has also been</p>	

a useful forum for discussion around the Children's Services changes and the impact on Children's Centres.

At the most recent meeting of OSCA the county wide Volunteering Strategy was agreed, enabling partners to:

1. Raise the profile of volunteering across the county
2. Improve public access to volunteering opportunities
3. Improve knowledge and understanding of the needs of organisations who use volunteers to deliver services
4. Improve knowledge and understanding of the needs of volunteers
5. Improve quality and range of volunteer opportunities available within the county
6. Increase numbers and diversity of volunteers across the county
7. Support volunteers to reach their potential
8. Support and enhance delivery of services through volunteers

OSCA has become more focussed in its approach to identify and manage key issues that adversely impact on the sector and the wider community. This has had a positive impact on managing delivery in communities.

The aims for the Partnership in the year ahead

The VCS and commissioners will continue to work in partnership to facilitate the sector's access to public sector contracts. This will include commissioners working with the sector to increase VCS understanding of procurement processes and develop commissioning to reduce disadvantages.

As the trend for single contracts continues, OSCA will need to provide the infrastructure for VCS partners to collaborate and form consortia to ensure they have the experience, capacity and financial reserves to bid for contracts.

OSCA members continue to maximise funding opportunities for the county. Members will continue strong links with the Oxfordshire Local Enterprise Partnership (LEP), Oxfordshire Community Foundation and other funders.

OSCA will continue to be a 'critical friend' to public sector organisations implementing policy changes, providing advice and challenge in relation to impact on the sector and the wider community.

The key challenges for the Partnership and how these will be addressed going forward.

- Funding streams for the VCS are continually being reduced at a time when there is an increasing demand for their services. OSCA will address this challenge by promoting access to new funding streams and closer partnership working.

- OSCA will need to build capacity and resilience in the sector to be able to effectively compete in a competitive market place for commissioning services
- VCS organisations are under increasing time and financial constraints and often don't have the capacity for forward thinking. Projects "Charity Mentors" and "Future Building Fund" aim to address this by building capacity and closer links with the business sector to widen the pool of resources accessible to the VCS.

Partnership Name	Oxfordshire Safeguarding Children Board
Date of completion	25 th July 2016
Chairman	Paul Burnett
OCC Lead Member	Clr Melinda Tilley
OCC Lead Officer	Hannah Farncombe
Last Meeting Date	12 th July 2016
Next Meeting Date	10 th November 2016
Website Address	www.oscb.org.uk
Governance Arrangements	
<p>The Oxfordshire Safeguarding Children Board (OCSB) is led by an independent chair and includes representation from all six local authorities in Oxfordshire, as well as the National Probation service, the Community Rehabilitation Company, Police, Oxfordshire Clinical Commissioning Group, Oxford University Hospitals NHS Trust, Oxford Health NHS Foundation Trust, schools and Further Education colleges, the military, the voluntary sector and lay members.</p> <p>The Board meets 4 times per year and is supported by an Executive Group that meets 4 times per year.</p> <p>There are three area groups to ensure good communication lines to frontline practitioners.</p>	
The current focus for the Partnership	
<p>The OSCB remit is to co-ordinate and to ensure the effectiveness of what is done by each agency represented on the Board safeguard and promote the welfare of children in Oxfordshire. This is achieved through:</p> <p>(1) Co-ordination of local work by:</p> <ul style="list-style-type: none"> • Developing robust policies and procedures. • Participating in planning services for children in Oxfordshire. • Communicating the need to safeguard and promote the welfare of children and explaining how this can be done. <p>(2) To ensure the effectiveness of that work by:</p> <ul style="list-style-type: none"> • Monitoring what is done by partner agencies to safeguard and promote the welfare of children. • Undertaking Serious Case Reviews and other multi-agency case reviews and sharing learning opportunities. • Collecting and analysing information about child deaths. • Publishing an annual report on the effectiveness of local arrangements to safeguard and promote the welfare of children in Oxfordshire. 	
The Partnership's key achievements in the last year	
<p>Learning and Improvement: The OSCB worked on five different serious case reviews. Three reviews were completed and published. Including a joint domestic</p>	

homicide review / serious case review. For each review a learning summary was produced highlighting key messages for practitioners and managers.

The OSCB ran two learning events and an annual conference in 2015/2016 covering a range of themes emerging from local serious case reviews and audits such as child sexual exploitation, peer violence and domestic abuse, adolescents and risk. These were attended by over 800 local practitioners, with a mixture of frontline staff, volunteers, management, and board members. Practitioners said, *“It has given me time to reflect on the families that I work with and think who may best support them”*

Quality Assurance: Multi-agency audits reviewed over 25 cases from an perspective. The purpose was to check how well agencies worked together on issues of domestic abuse, child sexual exploitation and ‘Education, health and Care Plans’ for children and young people with learning difficulties or disabilities (aged 0 to 25). In addition, an audit was undertaken on the multi-agency usage of the child sexual exploitation screening tool – a sample of 178 screening tools was reviewed followed by an in-depth look at 20 completed tools.

Training: The OSCB delivered over **150** free safeguarding training and learning events plus online learning. In 2015/16 the training reached over **9000** members of the Oxfordshire workforce. The training is overseen by a multi-agency subgroup. Over 85% of delegates report that they have found the training good or excellent. Most of the training is delivered by a volunteer training pool comprising members of the children’s workforce and is free to practitioners.

Communications: The OSCB website was kept updated and used to promote key messages. The OSCB delivered termly newsletters to over 4000 members of the multi-agency workforce, which was a greater number than last year. The OSCB Safeguarding in Education subgroup released termly e-bulletins for early years, educational and further education settings.

Safeguarding procedures: work took place on procedures relating to child death processes; information sharing; male circumcision; modern slavery; child sexual exploitation; coercive behaviour and the Mental Capacity Act amongst others.

Scrutinising the effectiveness of services: The OSCB reviewed work to support vulnerable groups and held lead officers to account with respect to:

- Early Help
- Vulnerable learners
- Disabled children
- Children at risk of CSE
- Young people with a range of complex needs

Child Sexual Exploitation (CSE): The OSCB has a strong CSE subgroup led by the Oxford Commander for Thames Valley Police. In July 2015 the OSCB published the stocktake report on progress made by agencies in tackling Child Sexual Exploitation across the County. In March 2016 this was tested again through the Joint Targeted Area Inspection. The headline judgement was that Oxfordshire now

has 'a highly developed and well-functioning approach to tackling exploitation'.

The aims for the Partnership in the year ahead

1. Ensure that local partnership arrangements are understood and that the 'front door' for safeguarding concerns for children provides a swift and robust response to all children.
2. Protecting younger children from the harm of neglect and parental risk factors.
3. Protecting older children from harm by maintaining a multi-agency focus on issues such as peer on peer abuse, online and LGBT bullying, self-harm and suicide.
4. Testing if learning is embedded across the child protection partnership.

The key challenges for the Partnership and how these will be addressed going forward.

All challenges are identified in the Business plan. Board business is tightly driven through processes such as an action log, challenge log, risk register and exception reporting against the Business Plan.

In summary:

The Chair has developed local strategic relationships to ensure that safeguarding risks in the child protection partnership are understood and managed effectively at the highest level. Safeguarding Summits take place on a bi-annual basis for the OSCB to engage with partners at a strategic level. This coming year will include a joint summit with the adults' board as well as an additional workshop on taking forward the development of the local safeguarding children board following with the 'Wood Report' published in May 2016.

The Board has set a clear schedule of reporting to ensure that key safeguarding issues are challenged and practice is improved. The focus this year will be to ensure that front door services (including the MASH) are evaluated and improve Early Help is developed and effectively implemented as part of the transformation of services in Oxfordshire, that the work on neglect retains a strategic profile and that safeguarding training continues to be of a high quality, leading to improved knowledge in the safeguarding system. These priorities are particularly important in the context of reduced public sector funding and the potential impact this may have on safeguarding children, young people and families.

The Board has a quality assurance programme in place led by a subgroup, which tests how well learning from case reviews is embedded into practice across the safeguarding system through multi-agency audits and scrutinises how well partner agencies' safeguarding arrangements can demonstrate change.

Partnership Name	Oxfordshire Safeguarding Adults Board
Date of completion	15 th July 2016
Chairman	Sula Wiltshire (Interim Chair)
OCC Lead Member	Clr Judith Heathcoat
OCC Lead Officer	John Jackson
Last Meeting Date	23 rd June 2016
Next Meeting Date	22 nd September 2016
Website Address	www.osab.co.uk
Governance Arrangements	
<p>The board includes members from all statutory agencies, including: Oxfordshire County Council, Thames Valley Police, NHS Oxfordshire, Oxford Health NHS Foundation Trust and the Oxford University Hospitals NHS Trust.</p> <p>The Board has working relationships with other Boards and partnerships across the County detailed in the Joint Working Protocol covering the Health & Wellbeing Board, the Oxfordshire Safeguarding Children Board and the Community Safety Partnerships (district and county level).</p> <p>Within OCC, the Annual Report goes to:</p> <ul style="list-style-type: none"> • Performance Scrutiny • Health & Wellbeing Board • Annual Briefing for all Councillors 	
The current focus for the Partnership	
<p>The purpose of the Oxfordshire Safeguarding Adults Board is to create a framework within which all responsible agencies work together to ensure a coherent policy for the protection of vulnerable adults at risk of abuse and a consistent and effective response to any circumstances giving ground for concern or formal complaints or expressions of anxiety. Safeguarding Adult Boards became statutory bodies on 1st April 2015 following the implementation of the Care Act 2014.</p> <p>Aims:</p> <ul style="list-style-type: none"> • Ensure that all incidents of suspected harm, abuse or neglect are reported and responded to proportionately, and in doing so: • Enable people to maintain the maximum possible level of independence, choice and control • Promote the wellbeing, security and safety of vulnerable people consistent with their rights, capacity and personal responsibility, and prevent abuse occurring wherever possible • Ensure that people feel able to complain without fear of retribution • Ensure that all professionals who have responsibilities relating to safeguarding adults have the skills and knowledge to carry out this function • Ensure that safeguarding adults is integral to the development and delivery of services in Oxfordshire. <p>There are six sub groups which report to the Safeguarding Adults Board:</p>	

- **Policy and Procedures:** To oversee the development and implementation and review of local policies and procedures that ensure: the abuse of vulnerable adults is identified where it is occurring; there is a clear reporting pathway; that there is an effective and coordinated response to abuse where it is occurring; that the needs and wishes of the vulnerable adult are central to the adult protection process
- **Training:** To provide a comprehensive multi agency training programme to support single agency training in the areas of prevention, recognition and responsiveness to abuse and neglect. This is shared with the Children's Board
- **Safeguarding Adult Review :** To provide assurances to the OSAB that recommendations and learning from all relevant serious case reviews (with multi agency characteristics) have been considered, and that the relevant learning and recommendations are being implemented.
- **Performance, Information & Quality Assurance:** To receive data on agencies' performance and to undertake audits to establish agencies' effectiveness in safeguarding adults at risk.
- **Vulnerable Adults Mortality Panel:** The formation of this is group was in response to the concerns raised through the Mazars report (and supported by central government) regarding how deaths of adults living with a learning disability were scrutinised. The group's first meeting will be in Autumn 2016 and the role of the group is two-fold. Firstly, the group will review the deaths of those with a learning disability that occurred between April 2011 and March 2015. Secondly, the group will act as the ongoing scrutiny panel for any new deaths of those with a learning disability, much the same as the Child Death Overview Panel operates in the Children's Board.

The Partnership's key achievements in the last year

- In 2015 the Board participated in the LGA Peer Review process. There were a number of recommendations and an extensive action plan developed as a result of this. Currently the only outstanding action is the development of the multi-agency training, which will go live by November 2016. The 2015-16 Annual Report has been finalised and will be published by September 2016.
- The Board has seen an increase in cases coming to the Board for consideration for a SAR. The timeliness of these referrals has also significantly improved and average notification has dropped to within 10 days of the incident.
- The new OSAB website has been launched (www.osab.co.uk) and has proved very successful. The Board's website hosts direct links to the Safeguarding Referral Forms for professionals and members of the public. The thresholds and procedures documents are easily located. Feedback from professionals has been positive and responses to improvements have all been actioned in a timely fashion.

The aims for the Partnership in the year ahead

The Board's priorities for the coming year have been aligned with the Making Safeguarding Personal agenda.

Empowerment

The Board will continue to work towards supporting people to manage risk in their own lives. This should be clear in all stages of Oxfordshire's safeguarding adults procedures.

There will be an emphasis on reducing focus on process and increasing focus on the individual. The Board will also ensure that there is a greater public awareness of safeguarding adults, while also managing expectations. A coordinated response is important to help increase the safety of vulnerable adults.

Protection

The Board will continue to work towards ensuring safeguarding adults procedures respond to abuse or neglect. We will seek assurance that care and support is fully compliant with the Mental Capacity Act.

This will be achieved by ensuring that there is a full range of policies, procedures and guidance in place to enable partner organisations to work together to respond to abuse and neglect. These policies, procedures and guidance will be reviewed regularly to reflect emerging developments in national guidance and legislation as well as national, regional and local learning, and new approaches to safeguarding practice. The Board will provide information about what abuse and neglect is, how to recognise the signs and what they can do to prevent and then seek help and support.

Proportionality

The Board will continue to work on ensuring that safeguarding adults policies, procedures and guidance are used in appropriate circumstances to inform a proportionate response to the concerns being raised.

This will be achieved by ensuring safeguarding adults policies, procedure and guidance are clear and explicit about the definitions and thresholds for intervention and what the potential alternatives are if these thresholds are not met. The Board will also ensure that thresholds are consistently applied by all partner agencies.

Prevention

The Board will seek assurance from all partner agencies that prevention is a core element in the development, commissioning and delivery of services. This includes raising awareness of the possibility of abuse that staff are equipped to recognise early signs.

This will be achieved by ensuring the right people are recruited through safe recruitment mechanisms and that all staff receive appropriate training. Strong risk management and early intervention will support those with care and support needs and reduce the risk harm.

Partnership

The Board will develop joint working practices between and across organisations that promote coordinated, timely and effective responses for the individual at risk. The partnership aims to foster an approach that places the welfare of individuals above the needs of the system and promotes joint planning.

This will be achieved by ensuring the working relationships between partner agencies, including District Councils, are developed and sustained at a strategic and operational level and links to wider networks or Boards are clear. Learning from reviews will be shared amongst partner agencies and integrated in practice.

Accountability

The Board will work to ensure that the roles of all agencies and staff and their lines of accountability are clear. Agencies across the partnership will recognise their responsibilities to each other, act upon them and accept collective responsibility for safeguarding arrangements.

This will be achieved by using a self-assessment framework for the Board and partner agencies. The Board will improve the performance management information available on safeguarding adults. This will include feedback from individuals who have been subject to safeguarding adults procedures. Board assurance activity will include assessing whether risk management is proportionate and coordinated.

The key challenges for the Partnership and how these will be addressed going forward.

There has been a substantial increase in the number of safeguarding referrals raised. As a result, Adult Social Services have pulled together all the safeguarding work into a single Safeguarding Service covering the whole county. The new structure goes live in October 2016. The referral mechanism into the service will not change.

The increased rate of referrals for consideration for a SAR has meant we have gone from no active SARs in 2014-15 to currently having three SARs underway. The costs of conducting such reviews can be high so we are currently piloting a new method based on the Appreciative Inquiry model of case reviews. This model focusses less on report writing and more on bringing together the practitioners involved to discuss the case and work through what worked well, what didn't work so well and how this can be prevented in future cases.

Partnership Name	Oxfordshire Strategic Schools Partnership Board (SSPB)
Date of completion	27.07.16.
Chair	Rebecca Matthews
OCC Lead Member	Cllr Melinda Tilley
OCC Lead Officer	Chris Malone, Strategic Lead, Education Quality
Last Meeting Date	08.06.16.
Next Meeting Date	28.09.16.
Website Address	n/a communications through Schools News
Governance Arrangements	The Board provides regular updates to the Schools Forum, to Education Scrutiny committee and to the CEF Directorate Leadership Team.
The current focus for the Partnership	
<p>Oxfordshire's Strategic Schools Partnership Board brings partners together to promote the development of sustainable school to school support across the county.</p> <p>The Board holds a small budget. Commissions are based on priorities identified by the Board in the context of Oxfordshire's Education Strategy 2015 - 18 and 'Equity and Excellence', supporting the aspiration that all Oxfordshire schools should be good or outstanding.</p> <p>In order to meet this aspiration, a number of priorities have been identified and agreed by the Board:</p> <ul style="list-style-type: none"> • Close the performance gap between vulnerable learners and their peers • Improve achievement of those with SEND • Improve attendance • Support effective recruitment and retention • Encourage higher quality alternative provision • Reduce fixed term and permanent exclusions • Support development of leaders and managers in schools and settings <p>After one year of working together, members of the Board have established effective ways of working, there is good commitment to attending meetings and a level of honest and challenging discussion.</p>	
The Partnership's key achievements in the last year	
<p>Key achievements include:</p> <ul style="list-style-type: none"> • establishing this Board, engaging schools and partners so that the work includes all key partners in the current educational landscape in Oxfordshire • the appointment, through open recruitment process, of an independent chair for the year ahead • a recruitment and retention research project by Oxford University and Oxford 	

Brookes University to be disseminated through a conference event in the autumn 2016

- the establishment of the Operational Group with supporting terms reference and a protocol for ways of working. This group manages the school improvement function
- development of the KEEP website to disseminate effective practice for school to schools support.

The aims for the Partnership in the year ahead

Much of the first year has been spent managing the practicalities of terms of reference, membership and various protocols, but these are now established and working well. Success from the various commissions will be monitored to measure impact regularly.

The viability and longevity of the Board will depend on the financial model that can be ensured for the future.

Through the year ahead the Board will be focusing on holding partners on the Operational Group to account, and on commissioning further work to address key priorities.

The key challenges for the Partnership and how these will be addressed going forward.

Current challenges include:

- reviewing the remit and scope in the light of the Government's White Paper ['Educational Excellence Everywhere'](#) and subsequent policy changes
- in line with national policy, shifting the operational school improvement function from the local authority to partners, quality assuring this effectively, while retaining accountability to Ofsted.
- improving strategic interrogation of pupil data, supported by the new data sharing protocol, and acting upon findings
- identifying impact of the work of the Board and disseminating to the education community
- clarifying the future viability of the Board as a commissioning body, as budget is time-limited, and establishing the Board's role as a broker of partnership resource

These challenges will be addressed through engagement of partners in strategic decision-making (SSPB), in engaging all schools in addressing the priority areas, and in providing school improvement services to maintained schools causing concern, through the Operational Group.

Partnership Name	Oxfordshire Early Years Board
Date of completion	27.07.16.
Chair	Sarah Steel
OCC Lead Member	Cllr Melinda Tilley
OCC Lead Officer	Chris Malone, Strategic Lead, Education Quality
Last Meeting Date	12.05.16.
Next Meeting Date	22.09.16.
Website Address	https://www.oxfordshire.gov.uk/cms/content/early-years-board
Governance Arrangements	The Early Years Board provides regular updates to Schools Forum, and to the CEF Directorate Leadership Team. It operates parallel to the Strategic Schools Partnership Board (SSPB).
The current focus for the Partnership	
<p>The Early Years Board brings together international, national and local early years experts. Current work includes:</p> <ul style="list-style-type: none"> • strategic leadership for early education in Oxfordshire (using data and intelligence to prioritise and influence) across schools, settings (day nurseries and pre-schools) and childminders • systems leadership: supporting outstanding practitioners to lead quality improvement in early education in Oxfordshire, and developing sustainable local networks, or 'communities of practice' • narrowing the gap in Oxfordshire between outcomes for economically disadvantaged pupils and their peers at age five. 	
The Partnership's key achievements in the last year	
<p>Key achievements include:</p> <ul style="list-style-type: none"> • the engagement of key national figures in helping to shape early education in Oxfordshire: Kathy Sylva and Sandra Mathers (Oxford University), Chris Pascal and Tony Bertram (Centre for Research in Early Childhood), Neil Leitch (Chief Executive of the Pre-School Learning Alliance), Jan Dubiel (National Director Early Excellence) and Beatrice Merrick (Chief Executive Early Education). • close joint working between Oxfordshire's Early Years Teaching Schools and the council Early Years Team. • engagement with Oxfordshire's Professional Lead for Health Visiting, who now sits on the Board, enabling high level discussion on the effectiveness of integrated assessment of children at age two • the election of the Chair of the Early Years Board (Sarah Steel, Managing Director Old Station Nurseries). Sarah has recently been listed in Nursery 	

Management Today Magazine's 'Top 10 Most Influential' list for the Early Years sector in the UK in recognition of her work for the National Day Nurseries Association and within both Oxfordshire and Gloucestershire local authorities.

- the development of a systems leadership approach to early education in Oxfordshire, with outstanding practitioners working with other schools and settings to improve quality. A launch event was hosted on 5th November 2015 attended by 100 delegates. There are currently two cohorts of learners on 'systems leadership' training, including leaders from schools, children's centres, settings and childminders. A three year evaluation has been commissioned from Kathy Sylva and Sandra Mathers at Oxford University, to capture impact and what works well.
- high level scrutiny of current early years assessment arrangements. This resulted in a decision to highly recommend that all schools in the county with a reception class continue to assess children's attainment at the end of the Foundation Stage (at age 5) in 2016/17 even though this assessment ceases to be a statutory requirement on schools in July 2016.
- the commissioning of phonological awareness training in the north, central and south of the county in response to data concerns and challenge by Ofsted.

The aims for the Partnership in the year ahead

The Early Years Board aims to:

- continue to offer national expertise to help to steer policy for early education in Oxfordshire
- embed the systems leadership approach described above
- address the large attainment gap in Oxfordshire between economically disadvantaged children and their peers, for example through the 'School Readiness Steering Group'
- advise on preparations for delivery of the 30 hours childcare offer in Oxfordshire.

The key challenges for the Partnership and how these will be addressed going forward.

Current challenges include:

- implementation of the 30 hours childcare offer in Oxfordshire from September 2017
- financial viability of providers in the private and voluntary sectors
- demands on outstanding professionals and reliance on their 'professional generosity' to support other providers in their improvement journey
- uncertainty around future funding through the Dedicated Schools Grant

The September Board meeting includes agenda items addressing these challenges.

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To:	Council
Date:	9 February 2017
Report of:	Chair of the Scrutiny Committee
Title of Report:	Scrutiny briefing
Purpose of report:	To update Council on the activities of the scrutiny function

Appendices

Appendix 1 - Scrutiny work plan – January 2017

Appendix 2 - Scrutiny recommendation tracker – December 2016 to January 2017

Introduction

1. The devolution review has now concluded and the City Executive Board has responded very positively to the report, agreeing all 19 recommendations (see Appendix 2). The Finance Panel's review of the budget is also well underway, with a report going to the City Executive Board on 9 February. The completion of these two major pieces of work mean it is a particularly busy time of year for Scrutiny and I would like to thank all the members, officers and witnesses who have contributed to these reviews, as well as all those who have attended committee and panel meetings over recent weeks.

Work plan

2. The latest Scrutiny work plan can be found in Appendix 1. Scrutiny will be considering a number of interesting and important issues over the coming months, including the council's approach to rough sleeping in the city and proposals for a workplace parking levy. The Committee has capacity for another piece of review work from March-onwards and the topic of that review is yet to be decided.

Current Activity

The Scrutiny Committee

3. The Scrutiny Committee met in December and considered the following items. A special meeting was also held on 12 January where the Committee approved the report of the Devolution Review Group. The numbers of recommendations submitted to the City Executive Board and those agreed (either in full or in part), are shown in brackets.
 - Commissioned Advice Strategy (0 / 0)
 - Safeguarding Language School Students (1 / TBC)
 - Cycling Progress Report (2 / TBC)
 - Sustainable Energy Action Plan (SEAP) for Oxford (0 / 0)
 - Devolution Plans for Oxfordshire (19 / 19)
4. Although the discussion on the Commissioned Advice Strategy didn't result in any recommendations, the Committee did provide some general feedback on the tone and language of the report. The decision on the Strategy was subsequently delayed so that this feedback could be acted upon.

Devolution Review Group

5. The Review Group were asked to look at which governance structures can provide the strong accountable governance to deliver a devolution deal for Oxfordshire while balancing cost savings and stable, high quality long term service delivery.
6. The Review Group's report highlights that a strong case can be made for Oxfordshire to be given devolved powers and funding that would enable the city region to maximise its economic growth potential by investing in transport infrastructure, housing and workplace skills. The Review Group have recommended that all Oxfordshire councils in partnership with the LEP should prioritise securing a devolution deal with government as soon as practicably possible within the current potential window of opportunity.
7. The Review Group recommended that the mayoral combined authority model represents the best basis for moving forwards with an updated and refocused devolution proposal in the context of what was known about government policy on devolution and in the absence of a consensus on around a preferred model of unitary government. The report goes on to discuss how a combined authority could be governed and how the powers of an elected mayor could be constrained, drawing on examples such as the Cambridgeshire and Peterborough Combined Authority.
8. The Review Group also said if local government remains on its current financial trajectory and pressure on services continue to mount then the issue of reorganisation will need to be addressed at some point in the future. The Review Group have produced an assessment of the strengths and weaknesses of different proposed governance models, which can help to inform such debates. The Review Group also supported the work taking place to unlock efficiency savings through joint working between the county and district councils.

Housing Panel

9. The Housing Panel held an informal meeting in December to reflect on discussions with representatives of the two universities about the council's planning policies. The Panel will be producing a report with recommendations to feed this into the Local Plan review process. The next Housing Panel meeting is on 1 March 2017, when members will consider issues of homelessness and rough sleeping in the city.

Finance Panel and Budget Review

10. The Finance Panel met in December to consider the budget monitoring report for quarter 2, the treasury management annual report, and a proposal to build a waste transfer station in the city, which members supported.
11. The Panel have since held a further four meetings as the Budget Review Group, including meetings with the Chief Executive and each Executive Director, to focus on the draft budget and medium term financial plan. The Panel found that despite the City Council and local government more generally facing an increasingly challenging financial situation, meaning that budgeting is becoming tighter, the council's finances generally remain in good shape. The Panel's conclusions will be presented to the City Executive Board on 9 February.

Looking ahead

12. The Committee meets on 30 January to scrutinise leisure performance and decisions on grant allocations, the Corporate Plan and the Carbon Management Plan. In late-February the Committee will be speaking to a County Council officer about air quality in the city and a proposed workplace parking levy.
13. The Committee is appointing to a one-off panel chaired by Councillor Coulter to review the report of the Independent Commission on Health Inequalities and consider the council's role in taking their recommendations forwards.
14. The Committee will also agree the topic of its next piece of review work and would welcome suggestions from members.

Councillor Andrew Gant – Chair of the Scrutiny Committee

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SCRUTINY WORK PLAN

January 2017 - April 2017

Published on: 20/01/17

The Scrutiny Committee agrees a work plan every year detailing selected issues that affect Oxford or its inhabitants. Time is allowed within this plan to consider topical issues as they arise throughout the year as well as decisions to be taken by the City Executive Board. This document represents the work of scrutiny for the remainder of the 2016-17 council year and will be reviewed monthly by the Scrutiny Committee.

The work plan is based on suggestions received from all elected members and senior council officers. Members of the public can also contribute topics for inclusion in the scrutiny work plan by completing and submitting our [suggestion form](#). See our [get involved webpage](#) for further details of how you can participate in the work of scrutiny.

The following criteria will be used by the Scrutiny Committee to evaluate and prioritise suggested topics:

- *Is the issue controversial / of significant public interest?*
- *Is it an area of high expenditure?*
- *Is it an essential service / corporate priority?*
- *Can Scrutiny influence and add value?*

Some topics will be considered at Scrutiny Committee meetings and others will be delegated to two standing panels. Items for more detailed review will be considered by time-limited review groups.

The Committee will review the Council's [Forward Plan](#) at each meeting and decide which executive decisions it wishes to comment on before the decision is made. The Council also has a "call in" process which allows decisions made by the City Executive Board to be reviewed by the Scrutiny Committee before they are implemented.

Scrutiny Committee and Standing Panel responsibility and membership


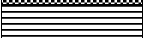

Committee / Panel	Remit	Nominated councillors
Scrutiny Committee	Overall management of the Council's scrutiny function.	Cllrs Azad, Chapman, Coulter, Fry, Gant (Chair), Hayes, Henwood, Pegg, Simmons, Taylor, Tidball & Wilkinson
Finance Panel	Finance and budgetary issues and decisions	Cllrs Fooks, Fry, Simmons (Chair) & Taylor
Housing Panel	Strategic housing and landlord issues and decisions	Cllrs Goff, Henwood (Chair), Pegg, Sanders, Thomas & Wade, Geno Humphrey (tenant co-optee)

Current and planned review groups and one-off panels

Topic	Scope	Nominated councillors
Budget review 2017/18	To review the Council's 2017/18 draft budget and medium term financial strategy	Cllrs Fooks, Fry, Simmons (Chair) & Taylor
Devolution plans for Oxfordshire review	To scrutinise devolution proposals for Oxfordshire	Cllrs Coulter, Gant, Hayes, Simmons & Tidball (Chair)
Health inequalities (one- off panel)	To consider the council's response to the recommendations of the Independent Commission on Health inequalities	Councillor Coulter (Chair), other members TBC

Indicative timings of 2016/17 review panels

Scrutiny Review	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Devolution plans for Oxfordshire	Scoping		Evidence gathering		Reporting					
Budget review 2017/18		Scoping			Evidence gathering		Reporting			
Review 3 (TBC)							Scoping		Evidence gathering	

	Scoping
	Evidence gathering
	Reporting

SCRUTINY COMMITTEE

30 JANUARY 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Leisure Performance Update	No	To consider an update report following questions raised by the Committee.	Leisure, Parks and Sports	Ian Brooke, Head of Community Services
Grant Allocations to Community and Voluntary Orgs 2017/2018	Yes	This report is for the City Executive Board to make decisions on the allocation of grants to the community and voluntary organisations for 2017/2018.	Culture and Communities	Julia Tomkins, Grants & External Funding Officer
Update on the Corporate Plan 2016-2020	Yes	To present an update report on the progress of the Corporate Plan 2016-2020.	Corporate Strategy and Economic Development	Caroline Green, Assistant Chief Executive
Refresh of Carbon Management Plan: 2017 -2022	Yes	The current five year phase of the Carbon Management Plan ends in March 2017. The refreshed plan will look to the next 5 year phase.	A Clean and Green Oxford	Paul Robinson, Team Manager, Energy and Climate Change

28 FEBRUARY 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Air quality and a proposed workplace parking levy	No	To consider partnership working with the County Council on improving air quality, including the pros and cons of proposed workplace parking charges in Oxford.	Corporate Strategy and Economic Development	Andrew Brown, Scrutiny Officer
Graffiti prevention	No	To consider the appreciative inquiry and focus group around graffiti and other initiatives to solve the issues long term.	Climate Change and Cleaner Greener Oxford	Liz Jones, Interim ASBIT Team Leader
Performance Monitoring - quarter 3	No	Quarterly reports on Council performance against a set of corporate service measures chosen by the Committee.	Corporate Strategy and Economic Development	Andrew Brown, Scrutiny Officer

27 MARCH 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
East Oxford Community Centre - Improvement Scheme	Yes	To present an improvement scheme for the East Oxford Community Centre following public consultation.	Culture and Communities	Vicky Trietline, Development Project Management Surveyor
City Centre Strategy	Yes	To approve the City Centre Strategy.	Planning and Regulatory Services	Fiona Piercy, Regeneration Programme Director
Assessing disabled impacts in planning	No	To consider how the Council fulfils its duty to assess the impacts on disabled people of new developments and changes of use, including for businesses and private and social sector housing.	Planning and Regulatory Services	Patsy Dell, Head of Planning & Regulatory Services
Safeguarding Report 2017/18	Yes	An annual report to monitor the progress made on Oxford City Council's Section 11 Self-assessment Action Plan 2016-2017 and to approve the Action Plan for 2017-2018.	Finance, Asset Management and Public Health	Val Johnson, Policy and Partnerships Team Leader
Recommendation Monitoring - Guest Houses	No	To monitor progress and implementation following the recommendations of the Guest Houses Review Group.	Corporate Strategy and Economic Development	Richard Adams, Community Safety & Resilience Manager

2 MAY 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Waterways Public Space Protection Order	Yes	The report will contain a proposal to the CEB to introduce a Public Spaces Protection Order for certain behaviours on the waterways within Oxford City's local authority boundary.	Community Safety	Richard Adams, Community Safety & Resilience Manager

Public Spaces Protection Orders	No	To monitor the impacts of PSPOs the city, including the numbers and types of early interventions and enforcement actions.	Community Safety	Richard Adams, Community Safety & Resilience Manager
Recommendation monitoring - Local economy	No	To monitor progress following the local economy review group, which considered Council support for city centre retailers.	Corporate Strategy and Economic Development	David Edwards, Executive Director City Regeneration and Housing
Fusion Lifestyle's Annual Service Plan 2017/18	Yes	The report will recommend that the City Executive Board endorse Fusion Lifestyle's Annual Service Plan for the management of the Council's leisure facilities for 2017/18.	Leisure, Parks and Sport	Lucy Cherry, Leisure and Performance Manager

JUNE 2017

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Design Review Panel	No	To consider the work and effectiveness of the Oxford Design Review Panel.	Planning and Regulatory Services	Patsy Dell, Head of Planning & Regulatory Services
Local Plan Preferred Options	Yes	Progress of the review of the Local Plan	Planning and Regulatory Services	Sarah Harrison, Senior Planner

SCRUTINY COMMITTEE - TO BE SCHEDULED

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Disabled Students' Allowance	No	To consider the impacts of cuts to Disabled Students' Allowance on disabled students in the City.	Corporate Strategy and Economic Development	Andrew Brown, Scrutiny Officer
Police and Crime Panel update	No	To receive an update on police and crime scrutiny activities by the Council's representative on Thames Valley Police and Crime Panel (PCP).	Community Safety	Andrew Brown, Scrutiny Officer

FINANCE PANEL

1 FEBRUARY 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Treasury Management Strategy 2017/18	Yes	Treasury Management Strategy for 2017/2018, including prudential indicators.	Finance, Asset Management and Public Health	Bill Lewis, Financial Accounting Manager
Scrutiny Budget Review 2017/18	No	Review of the Councils draft budget for 2017/18 and medium term financial strategy.	Finance, Asset Management and Public Health	Nigel Kennedy, Head of Financial Services

29 MARCH 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
The implications of Brexit	No	To consider an updates report on the implications of Brexit for local government.	Finance, Asset Management and Public Health	Nigel Kennedy, Head of Financial Services
Funding mechanisms for affordable housing	No	To consider alternative and innovative models for financing new affordable housing.	Finance, Asset Management and Public Health	Nigel Kennedy, Head of Financial Services
Service reviews	No	To consider the outcomes of comprehensive reviews of a number of service area budgets undertaken as part of this year's budget setting process.	Finance, Asset Management and Public Health	Nigel Kennedy, Head of Financial Services

HOUSING PANEL

1 MARCH 2017 - PROVISIONAL REPORTS

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Agenda item	Decision	Description	CEB Portfolio	Report Contact
Housing performance - quarter 3	No	To consider a report on Council performance against a set of housing service measures chosen by the Panel.	Housing	Stephen Clarke, Head of Housing and Property
Access to the private rented sector	No	To receive a briefing on Council support to people in receipt of Housing Benefit in accessing the private rented sector, including the rent guarantee scheme, Home Choice pilot and 'real lettings' property investments.	Housing	Dave Scholes, Housing Strategy & Needs Manager
Rough sleeping	No	To consider how the Council deals with people sleeping rough including those with no recourse to public funds.	Community Safety, Housing	Ossi Mosley, Rough Sleeping & Single Homelessness Officer
Allocation of Homelessness Prevention Funds in 2017/18	Yes	To agree the allocation of the homelessness prevention funds with the purpose of meeting the objectives of the homelessness strategy. Funding is recommended to services/projects working to prevent and/or tackle homelessness and rough sleeping	Housing	Ossi Mosley, Rough Sleeping & Single Homelessness Officer

26 APRIL 2017 - PROVISIONAL REPORTS

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Great Estates update	No	To receive an update on progress made in developing masterplans for estates and working up and delivering a rolling programme of priority improvement schemes.	Housing	Stephen Clarke, Head of Housing and Property

Empty garages and former garage sites	No	To receive an update on how the Council is dealing with empty garages and former garage sites.	Housing	Martin Shaw, Property Services Manager
Empty Property Strategy	No	To receive a briefing on the Council's approaches to dealing with empty properties in the City ahead of a refresh of the Council's Empty Property Strategy 2013-18.	Housing	Melanie Mutch, Empty Property Officer (Private Sector)
Leaseholder relationships	No	To consider Council relationships with leaseholders including the views of individual leaseholders.	Housing	Stephen Clarke, Head of Housing and Property

HOUSING PANEL - TO BE SCHEDULED

Agenda item	Decision	Description	CEB Portfolio	Report Contact
Private sector licensing	Yes	To pre-scrutinise any decisions on the extension of licensing to the non-HMO private rented sector.	Planning and Regulatory	Ian Wright, Environmental Health Service Manager
Flexible tenancies	Yes	To pre-scrutinise any decisions on the local implementation of government plans to prevent local authorities in England from offering secure tenancies for life to new council tenants in most circumstances.	Housing	Bill Graves, Landlord Services Manager

Scrutiny recommendation tracker 2016/17 – December 2016 to January 2017

Total recommendations (year to date):	89	
Agreed	73	82%
Agreed in part	7	8%
Not agreed	11	12%

19 JANUARY 2017 CITY EXECUTIVE BOARD

Devolution plans for Oxfordshire

Recommendation	Agreed?	Comment
1. That the City Council, in partnership with the Oxfordshire County and District Councils and the Oxfordshire Local Enterprise Partnership, prioritises securing a devolution deal with government as soon as practicably possible within the current potential window of opportunity, based on an updated and refocused version of the proposal that was agreed by the leaders of all Oxfordshire councils in February 2016, with the addition of a directly elected mayor as a key line of accountability to a combined authority structure. <i>(paragraphs 16–26)</i>	Yes	Agreement to proceed on this basis was reached at the LEP Board meeting on 6 December, and each local authority is now taking the in principle proposal through their own democratic structures. Work is being undertaken by a number of officer groups on the key elements of the proposal – most importantly, the powers and functions of the Combined Authority and the Mayor.
2. That a refreshed devolution proposal is refocused on making the strongest possible case for unlocking the Oxfordshire’s economic growth potential through devolved powers and budgets for transport infrastructure, housing (including the delivery of significant new social and affordable housing), planning for sustainable development and skills. <i>(paragraphs 27-28)</i>	Yes	This is well described in the updated SEP which will be published in the next few weeks and will form the basis for the substantive elements of the devolution proposal.
3. That a refreshed devolution proposal is aligned to and strongly supports the delivery of the Oxford-Milton Keynes-Cambridge ‘growth corridor’, including the proposed Oxford to Cambridge expressway, and reflects the high priority government attaches to local and regional sustainability, infrastructure and housing growth. <i>(paragraph 29)</i>	Yes	The Growth Corridor has a high priority in the NIC recommendations and in the work of the Treasury and the Dept of Industry on the government’s Industrial Strategy. Discussions with the NIC are continuing.
4. That a refreshed devolution proposal supports the delivery of improved sustainable transport corridors and connectivity with neighbouring combined authority areas, such as the West Midlands, with an Oxfordshire Combined Authority providing a vehicle for joint working with other regional strategic bodies. <i>(paragraph 30)</i>	Yes	The potential role of the England’s Heartlands group in coordinating the transport infrastructure developments and the relationship with the combined authorities (actual) in Peterborough and Cambridgeshire and (potential) in Oxfordshire will be explored.
5. That consideration is given to how a refreshed devolution proposal could		

<p>facilitate the development of local solutions to macro-economic government priorities, such as productivity and housing delivery. As a potentially highly productive part of the UK, Oxfordshire is in a unique position to be an exemplar for sharing the benefits of enhanced productivity, knowledge and innovation across the country. <i>(paragraphs 31-32)</i></p>	Yes	
<p>6. That devolution to an Oxfordshire Combined Authority is treated as an opportunity to forge a new relationship with government (as well as other national and international actors) that ensures Oxfordshire is forefront in government thinking in terms of trade and inward investment post-Brexit. <i>(paragraph 33)</i></p>	Yes	
<p>7. That given the challenges to the sustainability of health and social care services, the ambition to create a more integrated approach to health and social care should not be lost and the City Council should seek to play a full and active role in the consideration of what a new model for health and social care in Oxfordshire should look like, once the fundamental implications of the Buckinghamshire, Oxfordshire and Berkshire West NHS Sustainability and Transformation Plan (STP) become clearer. <i>(paragraphs 34-38)</i></p>	Yes	<p>The crisis in health and social care has been well documented and is a core issue for the LGA in its dealings with central government. The £2 billion deficit in social care funding by 2020 and the growing deficits in most Health Trusts can only be dealt with by new funding arrangements and (potentially) new organisational structures. The City Council will play its full part in whatever arrangements emerge from the current debate around the STPs, and would want to be involved in the debate as an active participant to represent the specific interests of Oxford's citizens.</p>
<p>8. That the role and powers of an elected mayor for Oxfordshire, together with associated checks and balances, should be carefully considered by the City Council, other Oxfordshire councils and the LEP, with reference to existing models such as the Cambridgeshire and Peterborough Combined Authority. An elected mayor would Chair the Combined Authority and as a minimum should:</p> <p>a) Assign clear cabinet portfolio responsibilities to members of the combined authority; <i>(paragraph 42)</i></p> <p>b) Propose annual spending plans for devolved funding, economic strategies, transport plans and non-statutory spatial plans; <i>(paragraph 44)</i></p> <p>c) Be a member of Oxfordshire Local Enterprise Partnership. <i>(paragraph 45)</i></p>	Yes	<p>The precise powers of the elected mayor will be a key part of the negotiations around a devolution agreement with central government.</p>
<p>9. That the constitution of a combined authority, including provisions for ensuring transparency and effective accountability, should be agreed prior to the election of a mayor following careful consideration by the City Council, other Oxfordshire councils and the LEP, with reference to existing models</p>	Yes	

<p>such as the Cambridgeshire and Peterborough combined authority. We suggest that the constitution of a combined authority would include:</p> <p>a) Tight controls around how the constitution could be amended once adopted, for example requiring unanimous agreement amongst the constituent authorities; <i>(paragraph 47)</i></p> <p>b) Powers to reject proposals put forward by the mayor on some form of majority basis (e.g. a 2/3 majority); <i>(paragraph 48)</i></p> <p>c) Equal votes for all members, including the representative of Oxfordshire Local Enterprise Partnership and the elected mayor; <i>(paragraph 49)</i></p> <p>d) A principle of subsidiarity so that powers and responsibilities devolved from government are discharged at the lowest appropriate level, bringing governance closer to the people; <i>(paragraph 50)</i></p> <p>e) An overview and scrutiny committee that includes at least one (preferably two) non-executive members from each constituent council, taking proportionality across the county into account; <i>(paragraphs 51-52)</i></p> <p>f) A rule that if the Mayor is independent, the Chair of Scrutiny can't be from the majority party on the combined authority; <i>(paragraph 53)</i></p> <p>g) Provisions for promoting openness and transparency including scrutiny of decisions in public before they are taken; <i>(paragraph 54)</i></p> <p>h) Provisions for non-constituent members, including specifying any circumstances in which constituent members could give voting rights to non-constituent members; <i>(paragraph 55)</i></p> <p>i) Mechanisms for reporting back to constituent authorities. <i>(paragraph 56)</i></p>		
<p>10. That consideration is given by the City Council, other Oxfordshire councils and the LEP as to how the administrative running costs associated with a mayoral combined authority (which would come with significant new investments and additional responsibilities for local government) could be met without increasing the overall running costs of local government in Oxfordshire. <i>(paragraphs 57-58)</i></p>	Yes	
<p>11. That elected members and the public should be engaged with about what a mayoral combined authority model for Oxfordshire would look like, as well as the various benefits that securing a devolution deal would bring, before a proposal is submitted to government. <i>(paragraph 59)</i></p>	Yes	The scope for very extensive public engagement prior to the initial submission may be limited since the aim is to move ahead as quickly as possible, but there will be adequate time before any devolution agreement is reached for a well structured public engagement exercise
<p>12. That the City Council continues to work with the other Oxfordshire</p>		This work is under way

councils to unlock efficiencies through joint working between infrastructure and planning functions, making better use of council assets and exploring how district functions such as housing could help to reduce pressure on adult social care services. <i>(paragraph 60-61)</i>	Yes	
13. That ideally collaborative working between councils aimed at releasing efficiency savings should result in a jointly developed and agreed plan for efficiencies and service transformation that can be delivered without local government reorganisation. <i>(paragraphs 62-63)</i>	Yes	This is the philosophy informing the joint working referred to in recommendation 12
14. That collaborative working on devolution and identifying efficiencies are treated as opportunities to build a consensus among the Oxfordshire councils and strategic partners around what the shared strategic priorities and outcomes for Oxfordshire should be. <i>(paragraph 64)</i>	Yes	
15. That any future governance model for local government in Oxfordshire should be designed to facilitate the achievement of shared priorities and outcomes, not simply to deliver cash savings or to engineer political outcomes. <i>(paragraph 66)</i>	Yes	The purpose of devolution and the governance arrangements associated with a devolution agreement is precisely this ie to more effectively deliver jointly agreed outcomes in transport, housing, economic prosperity and skill development.
16. That the work the Review Group has undertaken in identifying the strengths and weaknesses of different governance models (see Appendix 2) should be used as part of an evidence base to inform any future consideration of local government reorganisation in Oxfordshire. <i>(paragraph 67)</i>	Yes	
17. That the evidence base that informs any future decisions about local government reorganisation in Oxfordshire includes an economic assessment of different governance models. <i>(paragraph 68)</i>	Yes	
18. That the net savings estimates from any future reorganisation of local government in Oxfordshire, together with projections for the long term sustainability of unitary authorities, would need to be re-considered in light of changes to local government finance settlements (i.e. Business Rates retention), any changes to local government responsibilities and any new models for delivering social care and health services. Any future decisions on local government reorganisation should also take into account the revenue generation potential of the different unitary authorities and the potential for achieving efficiencies to deliver service transformation. <i>(paragraph 69-73)</i>	Yes	The devolution of business rates, partially replacing the revenue support grant mechanism for local authorities, is a major unknown in planning for the future in local government. Once the new system is finalised, it will be important to integrate the potential financial flows into the structures at county and district levels.
19. That any future governance model for local government in Oxfordshire		

that impacts the city and the wider city-region should have strategic and operational layers and facilitate the following things over the longer term:

- a) Strong, democratically accountable decision making at strategic and local levels that minimises logjams in decision making; *(paragraph 75)*
- b) The sustainable economic growth of the city and wider city-region that capitalises on the unique assets of the city; *(paragraph 76)*
- c) Accountable representation that reflects the urban geography and demographics of the city; *(paragraph 77)*
- d) The continuation and enhancement of historical preferences and decision-making legacies in the city and other parts of the county, such as different approaches to social housing, trading, outsourcing, etc. *(paragraph 78)*
- e) The protection and growth of local government revenues from non-government sources (e.g. traded services, commercial property rents, etc.) *(paragraphs 72 & 78)*
- f) Closer working that overcomes silos and unlocks efficiencies in areas where synergies exist, such as housing and social care, trading standards and environmental health, customer services, etc. *(paragraph 79)*
- g) Effective engagement and strong relationships between local government, strategic partners and key stakeholders, including government and business, together with powerful, coherent advocacy for Oxfordshire on the international stage to attract inward investment; *(paragraph 80)*
- h) Aligned strategic planning for economic growth, transport, infrastructure, housing, skills and jobs at county-level that joins up local plan making over district-area footprints; *(paragraph 81)*
- i) Aligned strategic planning for a better integrated approach to health and social care services that is sensitive to the particular needs of place, especially areas with high levels of health inequality and deprivation; *(paragraphs 34-38 & 82)*
- j) The safe and resilient delivery of children's services over a county-footprint that reflects the socio-economic benefits of preventative-led delivery and is sensitive to localities with concentrated demographic need; *(paragraphs 83-84)*
- k) The delivery of quality council services at the most appropriate scales; *(paragraph 85)*
- l) Savings from reductions in duplication of back office functions, management costs, democratic costs, contracting at scale, etc. *(paragraph 86)*

Yes

15 DECEMBER 2016 CITY EXECUTIVE BOARD

Air Quality

Recommendation	Agreed?	Draft CEB minutes
1. That the City Council continues to seek to comply with the current EU air quality targets in the event that the UK Government chooses to introduce less-stringent targets after leaving the EU.	Y	
2. That the City Council should promote and raise public awareness of initiatives to improve air quality in Oxford such as the Low Emissions Zone.	Y	
3. That the City Council gathers empirical evidence of the impacts of boat emissions on air quality and works in partnership with partners to identify solutions.	Y	Cllr Tanner said he planned to review the issue further
4. That further consideration is given to whether tree planting should form part of the City Council's approach to improving air quality in Oxford.	Y	
5. That the City Council works with the Transport Authority in order to achieve air quality objective levels in the worst areas (e.g. St. Clements).	Y	
6. That the City and County Council encourage shoppers to utilise sustainable methods of transport when the Westgate Shopping Centre reopens in autumn 2017.	Y	<p>Cllr Tanner said he felt the recommendation needed to be more assertive about lobbying the County Council to explain how they are going to manage the expected increase of cars in and out of Oxford when Westgate opens.</p> <p>Cllr Price said the City Council was planning to install signs which told driver whether the Westgate car-park was full on the outskirts of the park and rides.</p>

Quarterly Integrated Performance 2016/17 Quarter 2

Recommendation	Agreed?	Comment
1. That consideration is given to spending some of the £1.5m released from unused corporate contingencies on one-off revenue projects.	Y	The recommended spend on the Councils General Fund capital programme is around £123 million over the next four years. Much of the spend will produce ongoing revenue savings to assist in supporting the Medium Term Financial Plan as Government grant is reduced. All capital expenditure needs to be funded either by capital receipts, (through sale of assets), external grants, borrowing or revenue. However provided the capital programme is fully funded we can look at one- off revenue schemes closer to the year end.
2. That the expected and potential financial impacts of Brexit on the City Council and the wider economy should be included as a risk in the Corporate Risk Register.	Y	We agree to refer to the Brexit risk within the main risks included in the corporate risk register specifically around 'implications on the delivery of the financial plan' and 'adverse impact on Oxford's local economy'. We will monitor this risk and ensure that the impact where possible is mitigated.

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Treasury Management performance for the 6 months ending 30 September 2016

Recommendation	Agreed?	Comment
That consideration is given to how the remaining £3m of cash resources available for non-specified investments in 2016/17 can best be utilised and whether there is a case for maximising unspecified investments given the relatively low interest rates available on external borrowing as an alternative to internal borrowing.	Y	The £3million referred to is the amount of non-specified investments 'headroom' that is remaining based on a self imposed ceiling of 25% of the previous year's average investments, in accordance with the Treasury Management Strategy. The Council will shortly be reviewing its Treasury Management Strategy and in doing so the funding of the significant increase in borrowing included in the MTFP, from internal or external resources. At this point in time we will consider the placement of further funds with non- specified funds as is suggested, taking cash flow into consideration.

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